THE DAILY JANG LAHORE
روزنامہ جنگ لاہور
بانی..... میر خلیل الرحمٰن
جلد 46 | جمعرات 27 ربیع الثانی 1446ھ 31 اکتوبر 2024ء 17 کاتک 2081ب | شمارہ 19
صفحات 10 قیمت 30 روپے
زرِ مبادلہ کی شرح 140
فون 36367480 +83

PUNJAB DAANISH SCHOOLS & CENTERS OF EXCELLENCE AUTHORITY

JOB OPPORTUNITIES

Punjab Daanish Schools and Centers of Excellence Authority, Government of the Punjab offers following opportunities to highly dynamic and committed persons in **NON-ACADEMIC STAFF** category to serve at **DAANISH SCHOOLS & CENTRES OF EXCELLENCE:-**

- Upper age limit up to 63 years.

Sr. No	Name of Post	Pay Scale	Campuses	No. of Posts		Qualification / Experience
				Boys	Girls	
1.	Accounts Officer	OG-1	Rajanpur (Girls)	-	1	• Minimum M.Com/ACCA/ACMA (Inter) / MBA (Finance) or B.Com with 5 years of experience on managing accounts and finance. • Preference would be given to public sector experience. • Experience/Character Certificates from the previous employer/s, if any.
2.	Junior Clerk (Accounts)	DS-11	Chishtian (Girls) Rajanpur (Boys) Vehari (Boys) Vehari (Girls)	2	2	• Minimum I.Com/D.Com • Minimum 3 years of experience on managing accounts and finance in Government / Private Offices. • Experience/Character Certificates from the previous employer/s, if any.
3.	Junior Clerk (Accounts)	DS-11	Centre of Excellence Hafizabad (Girls) Nankana (Boys)	1	1	• Minimum I.Com/D.Com • Minimum 3 years of experience on managing accounts and finance in Government / Private Offices. • Experience/Character Certificates from the previous employer/s, if any.

Process/Conditions:

- Applicants shall attach with their applications a detail resume (CV), 2 x Photographs and certified copies of educational / experience certificates CNIC duly attested, in complete application will not be entertained/accepted.
- **Applicant to Forward/submit the application to the respective campus for the post applied address given below.**
- Please clearly mark on the envelope, "For the post of _____."
- Interested candidates may apply in confidence by sending their credentials to the undersigned on or before **Monday, 18th November 2024.** Candidates may also submit their applications in the school office in person during working hours.
- Only shortlisted candidate will be called for test / interview. Date of written / or any other test will be given later, if required.
- After test only shortlisted / selected candidates will be called for interview.
- All appointments will be on contract basis for a period of 02 years initially.
- No TA/DA will be admissible to the candidates shortlisted for test/interview.
- The applications submitted by the candidates will be at the risk and cost of the applicants. Any information found bogus at any stage, during induction or later in service, will result in termination of candidature or employment thereof.
- These posts are school specific / vacant and after appointment, the selected candidate(s) can be transferred/posted to any other Daanish / Centre of Excellence School located in Punjab Province.
- All selected applicants will be required to submit medical certificate(s) and police clearance certificate.
- School Principal/PDS&CEA Head Office has the right to reject any or all applications with / without any reason and its decision will not be challengeable in any court of law.

Principal, Daanish School (Boys & Girls) Rajanpur. Address: 4KM Indus Highway, Fazilpur, District Rajanpur. Ph.No. 0604-690914

Principal, Daanish School (Boys & Girls) Vehari. Address: Chak No.204/WB, Tibba Sultan Pur, Mailsi, District Vehari. Boys: 0673368709, Girls: 0673368759

Principal, Daanish School (Girls) Chishtian. 9-Ghnjani, Bahawalnagar Road, Chishtian District Bahawalnagar. Ph.No.0632509959

Principal, Centre of Excellence (Girls) Hafizabad Address: Mohalla Usman Gunj, Street No.4, Hafizabad. Ph.No. 0547-585203, 0547-585013

Principal, Centre of Excellence (Boys) Nankana Sahib Address: Near District Courts, Nankana Sahib. Ph.No. 056-3549177

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