DAILY NAWA-I-WAQT MULTAN

روزنامہ قائداعظم کے فرمان پر شروع ہونے والا پہلا اردو اخبار

بانی حمید نظامی مرحوم

معمار مجید نظامی مرحوم

ایڈیٹر رمیزہ مجید نظامی

نوائے وقت ملتان

لاہور، کراچی، راولپنڈی/اسلام آباد، ملتان، کوئٹہ اور گوادر سے بیک وقت شائع ہوتا ہے

SUNDAY 21 SEPTEMBER 2025

جلد | اتوار، 27 ربیع الاول 1447ھ، 21 ستمبر 2025ء، 6 اسوج 2082ب | صفحات | رجسٹرڈ نمبر پی ایل | شمارہ

PUNJAB DAANISH SCHOOLS & CENTRES OF EXCELLENCE AUTHORITY

DAANISH SCHOOLS (BOYS & GIRLS) RAHIM YAR KHAN

JOB OPPORTUNITIES

Punjab Daanish Schools and Centers of Excellence Authority, Government of the Punjab offers opportunities to Highly dynamic and committed individuals in **NON-ACADEMIC STAFF** category to serve at the **DAANISH SCHOOLS (BOYS & GIRLS), RAHIM YAR KHAN**:

Sr. No	Name of Post	Pay Scale	No. of Posts (Campus)		Detail of Required Qualification/ Experience	Age Limit
			Boys	Girls		
1.	Doctor/RMO	OG-I	01 (Male)	-	• Minimum MBBS (Degree recognized by PMDC). • Related experience will be preferred such as MCPS/FCPS. • Experience/Character Certificates from the previous employer/s, if any.	Up to 66 Years
2.	Counseling Officer	OG-I	01 (Male)	-	• Minimum M. Sc in Psychology (with minimum 2nd division) from an HEC recognized institution. Preference will be given to candidates with Applied Psychology. • Preferably 2 years' experience. • Excellent Communication and interpersonal skills. • Experience/Character Certificates from the previous employer/s, if any.	Up to 63 Years
3.	Assistant Admin Officer	DS-16	-	01 (Male)	• Minimum Matriculate or equivalent educational qualification. • Preferably 5 years related experience in reputed organization. • Lower-level experience in administrative matters, including man-management, messing, building maintenance, procurements, security and sporting facilities. • Expertise in security matters and weapon-handling. • Experience/Character Certificates from the previous employer/s, if any.	Up to 55 Years
4.	Nurse (Female)	DS-14	-	01 (Female)	• Intermediate (pre-medical subjects) with Diploma in General Nursing and Midwifery, Registered with Punjab Medical Faculty Board/Pakistan Nursing Council (PNC). • At least 3-4 years of related experience in Government/Private institute/hospital. • Additional related medical certificates/diplomas will be given due advantage. • Experience/Character Certificates from the previous employer/s, if any.	Up to 55 Years
5.	Mess In-charge	DS-12	01 (Male)	-	• Minimum Matriculate or equivalent. • 3 years' experience of operating a mess of a reputed establishment. • Practical knowledge of mess inventory, records, scales, distribution. • Experience of an Army Mess Havildar will be given preference. • Experience/Character Certificates from the previous employer/s, if any.	Up to 55 Years
6.	Junior Clerk (General)	DS-11	-	01 (Male)	• Minimum Matriculate or equivalent qualification from a recognized institution/board. • Computer proficiency (MS Office Suit, Excel, Power point), Urdu In-Page. • Knowledge of filing system / record keeping. • Typing Speed at least 30-35wpm. • Preferably 3 years' experience in a reputed organization. • Experience/Character Certificates from the previous employer/s, if any.	Up to 63 Years
7.	Nursing Attendant / Aid Nurse	DS-05	-	01 (Female)	• Matric with Science subjects and Intermediate (Pre-Medical) preferably registered with Midwifery Association Pakistan (MAP). • At least 2 years of experience in Government/Private institute/hospital. • Experience/Character Certificates from the previous employer/s, if any.	Up to 45 Years
8.	Library Attendant	DS-05	01 (Male)	01 (Female)	• Minimum Intermediate or equivalent education with Certificate in Library and Information Science. • Preferably 01-year relevant experience. • Should be able to run the library lending routine, maintain the books, labeling & shelving and perform all the other relevant tasks. • Experience/Character Certificates from the previous employer/s, if any.	Up to 45 Years
9.	Tandorchi	DS-04	03 (Male)	01 (Male)	• Preferably 2 years hospitality experience (restaurants, hotels, kitchens) • Physical fitness. • Experience/Character Certificates from the previous employer/s, if any.	Up to 40 Years
10.	Janitor / Sweeper	DS-01	-	01 (Male/ Female)	• Preferably 2 years' relevant experience. • Physical fitness. • Experience/Character Certificates from the previous employer/s, if any.	Up to 35 Years
		TOTAL	07	07		

Process / Instructions:

i. Applicants shall attach with their applications along with resume (CV), 2 x Photographs and certified copies of educational / experience certificates, CNIC duly attested should reach to the undermentioned addresses respectively.

ii. Please clearly mark on the envelope, "*Name of Post & Location Applied For*".

iii. Interested candidates may apply in confidence by sending their credentials to the given addresses on or before **06 OCTOBER 2025**. Candidates may also submit their applications in the school office in person during working hours.

iv. Only shortlisted candidates will be called for test / interview. Date of written / or any other test will be given later, if required.

v. After test only shortlisted / selected candidates will be called for interview. All appointments will be on contract basis.

vi. **No TA/DA** will be admissible to the candidates shortlisted for test/interview.

vii. The applications submitted by the candidates will be at the risk and cost of the applicants. Any information found bogus at any stage, during induction or later in service, will result in termination of candidature or employment thereof.

viii. Applicants convicted by any court of law are not eligible to apply.

ix. The selected candidate(s) can be transferred/posted to any Daanish / Centre of Excellence School located in Punjab Province.

x. All selected applicants will be required to submit medical certificate(s) and police clearance certificate.

xi. PDS&CEA Head Office has the right to reject any or all applications with / without any reason and its decision will not be challengeable in any court of law.

IPB-380

PRINCIPALS, DAANISH SCHOOLS (BOYS & GIRLS CAMPUSES), RAHIM YAR KHAN
ADDRESS: Chak No. 82/P, 4-KM from Pull Sunny, Palace Road, Rahim Yar Khan.
Ph: (Boys) 068-5882304, Ph: (Girls) 068-5882354