The Nation
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PUNJAB DAANISH SCHOOLS & CENTRES OF EXCELLENCE AUTHORITY

CENTRE OF EXCELLENCE (GIRLS) SCHOOL, HAFIZABAD

JOB OPPORTUNITIES

Punjab Daanish Schools and Centres of Excellence Authority, Government of the Punjab offers opportunities to Highly dynamic and committed individuals in **NON-ACADEMIC STAFF** category to serve at the **CENTER OF EXCELLENCE (GIRLS) SCHOOL, HAFIZABAD**: -

Sr. No	Name of Post	Pay Scale	No. of Posts	Detail of Required Qualification/ Experience	Age Limit
1.	Science Lab Assistant	DS-14	01 (Female)	• Minimum F.Sc. (for Physics, Chemistry, Biology) • Well Versed in handling of respective lab with preferably 3-5 years' experience • Experience / Character Certificate from the previous employer/s, if any	Up to 63 years
2.	Electrician	DS-04	01 (Male)	• Preferably Certificate in relevant field from recognized institute • Preferably 5 years' relevant experience. • Experience / Character Certificate from the previous employer/s, if any	Up to 45 Years
3.	Security Guard	DS-02	01 (Male)	• Minimum Middle (Class-VIII) or equivalent. • Experience from Infantry, Artillery, Armored Corps, Air Defense, Rangers, Frontier Corps, Corps of Engineers (Engr), Pakistan Navy Marines (PN Marines), Mujahid (Active Battalion) and Personnel from other arms/services qualified in Advance Infantry Course/SSG Course. • Clearance by School psychologist about mental stability during probation period. • Preferably 5 years' proven experience in weapon-handling (to be tested). • Eye-sight 6/6.	Up to 53 Years
4.	Naib Qasid / Aya	DS-01	01 (Female)	• Minimum Middle (Class-VIII) or equivalent. • Physical Fitness. • Experience / Character Certificate from the previous employer/s, if any	Up to 40 years
5.	Mali / Baildar	DS-01	02 (Male)	• Preferably 2 years' relevant experience. • Experience / Character Certificate from the previous employer/s.	Up to 40 years
6.	Janitor/ Sweeper	DS-01	01 (Male)	• Preferably 2 years' relevant experience. • Physical Fitness. • Experience / Character Certificate from the previous employer/s, if any	Up to 35 years
TOTAL			07		

Process / Instructions:

i. Applicants shall attach with their applications along with resume (CV), 2 x Photographs and certified copies of educational / experience certificates, CNIC duly attested should reach to the undermentioned addresses respectively.
ii. Please clearly mark on the envelope, "*Name of Post & Location Applied For*".
iii. Interested candidates may apply in confidence by sending their credentials to the given addresses on or before **10 OCTOBER 2025**. Candidates may also submit their applications in the school office in person during working hours.
iv. Only shortlisted candidate will be called for test / interview. Date of written / or any other test will be given later, if required.
v. After test only shortlisted / selected candidates will be called for interview. All appointments will be on contract basis.
vi. **No TA/DA** will be admissible to the candidates shortlisted for test/interview.
vii. The applications submitted by the candidates will be at the risk and cost of the applicants. Any information found bogus at any stage, during induction or later in service, will result in termination of candidature or employment thereof.
viii. Applicants convicted by any court of law are not eligible to apply.
ix. **The selected candidate(s) can be transferred/posted to any Daanish/Centre of Excellence School located in Punjab Province.**
x. All selected applicants will be required to submit medical certificate(s) and police clearance certificate.
xi. PDS&CEA Head Office has the right to reject any or all applications with / without any reason and its decision will not be challengeable in any court of law.

PRINCIPALS, CENTER OF EXCELLENCE (GIRLS) HAFIZABAD
Address: Moh: Usman Gunj, Street # 4, Near Qatal Garha Chowk, Hafizabad.
Ph: 0547585013

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