DAWN

LAHORE Sunday, September 8, 2024

PUNJAB DAANISH SCHOOLS AND CENTERS OF EXCELLENCE AUTHORITY *(GOVERNMENT OF PUNJAB)*

Advertisement No. PDS/DSPri-FZL-09/2024

VACANCY OPENING

Punjab Daanish Schools and Centers of Excellence Authority (PDS&CEA), Government of Punjab, requires the services of qualified, motivated, committed and highly dynamic professional for the under-mentioned appointment. All appointments are made on contract basis.

PRINCIPAL [For Daanish School]

No. of Post: (01)

Disposition: Markedly mature and balanced personality with progressive ideals/deportment. Person with leadership qualities to head state-of-the-art boarding institute through mellowed outlook, deep learning and devotion to alumni. Individual with highly effective interpersonal and managerial skills.

Qualification:	Minimum Master's degree (with minimum 2nd Division) from an HEC recognized educational institution.
Experience/ Credentials:	➢ Preferably 05 years' experience as a Principal or a senior faculty member, ideally at a reputed residential institution with traditional public schooling. ➢ Leadership and command ability. ➢ Thorough understanding of boarding management as well as wholesome grooming and personality development of the faculty/alumni. ➢ Experience as housemaster in a known residential institution will have additional weightage. ➢ Possess strong acumen and is well-versed in managing the key functions of a traditional residential institution, including administration, people management, performance evaluation, in-house messing, procurement, health and safety, security and surveillance, public audits, allied sports facilities, counseling, financial matters, and correspondence. ➢ Possess a strong understanding of the educational system in Punjab and the ability to develop effective procedures to significantly enhance student performance. ➢ Should be able to provide guidance and training to teachers through a strong understanding of teaching strategies and instructional methods. ➢ Excellent English communication skills (mandatory).
No. of Posts:	01 (One) [Only Male candidates are eligible to apply]
Age:	Up to 63 years.
Location:	For Daanish School (Boys Campus) at Fazilpur, District Rajanpur.
Salary & Benefits:	OG-III (equivalent to BPS-19) with 1000cc car with driver and in-campus accommodation along with other fringe benefits as per PDS&CEA rules/regulations.

Process / Conditions:

Applicants shall submit the following by post/courier (Only hand-written applications and write-ups by the applicants themselves will be acceptable). Selected employees can be transferred/posted to any other Daanish or Center of Excellence school during the period of contract;

(1) Hand-written application and write-up by the applicants expressing their own ideas about the traditional residential public schooling.
(2) Detailed Résumé/CV.
(3) Attested/Certified copies of qualifications (from the HEC), experience certificates, latest copy of valid CNIC and 2x passport-size photographs.

Incomplete/late applications will not be entertained. Only shortlisted candidates will be called for interview. No TA/DA will be admissible. Please clearly mark on the envelope, "post applied for". The applications submitted by the candidates will be at the risk and cost of the applicants. Any information found bogus at any stage, during induction or later in service, will result in termination of candidature or employment thereof. Applicants convicted by any court of law are not eligible to apply. The competent authority has the right to reject any or all applications with / without assigning any reason(s) and its decision will not be challengeable in any court of law. Interested candidates may send their documents as mentioned above to the undersigned at the given address before **23 SEPTEMBER 2024**.

MANAGER (ADMIN/HR & COORDINATION)

Punjab Daanish Schools and Centers of Excellence Authority, Govt. of Punjab, Japanese Cell Building, Research Station, Near Punjab University, Canal Bank, Lahore. Phone No. 042-99231737-40, 99230633.

www.daanishschools.edu.pk/careers

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وہی ہے مشرق و مغرب کا مالک (القرآن)
روزنامہ مشرق لاہور
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