BIDDING DOCUMENTS



PROCUREMENT OF IT ELECTRONIC ITEMS

PUNJAB DAANISH SCHOOLS & CENTERS OF EXCELLENCE AUTHORITY

1. INVITATION TO BID

E-bids are invited from all distributors, suppliers or sellers of IT Electronics in Pakistan, registered with Sales Tax and Income Tax Departments, under Punjab Procurement Rules 2014 under framework contract.

Lot No.	Types of Goods	Estimated Amount (Mn)	2% Bid Security (Rs) (in the form of CDR / DD)
1	IT Electronic Items (Laptops, Printers, Scanners & Multimedia Projectors)	13.360	267,200

The bid documents are immediately available at the **PPRA website www.ppra.punjab.gov.pk, EPADS portal www.punjab.eprocure.gov.pk and PDS & CEA website www.daanishschools.edu.pk** free of cost for participation in tender.

The intending bidders shall submit their profiles including technical and financial bids **online through EPADS portal** and hard copy of technical bid only along with original instrument of above-mentioned bid security amount in favor of **"PDS-CEA SECURITY DEPOSIT A/C"** will also be submitted in Committee Room of Punjab Daanish Schools & Centers of Excellence Authority, Lahore before **11:00 AM on Thursday, 8 May, 2025**.

Technical bids will be opened on the same day at **11:30 AM** through **EPADS**.

The participation in bid process through **EPADS portal** is compulsory for all bidders and submission of hard copies only shall not be accepted in compliance to the policy of the Govt. of the Punjab and PPRA.

Punjab Daanish Schools & Centers of Excellence Authority
Japanese Cell, Building Research Station, Canal Bank Road,
Near Punjab University New Campus, Lahore.
po.authority@daanishschools.edu.pk, 042-99232095

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2 INSTRUCTIONS TO BIDDERS (ITB)

2.1 Important Note:

2.1.1 The procurement shall be under a framework contract between the PDS&CEA head office and the successful bidder. The contractor will deliver the required goods at PDS & CEA Head Office Lahore.

2.1.2 Intended bidders shall apply for tender online through **EPADS portal www.punjab.eprocure.gov.pk.** Hard copy of the technical bid along with original instrument of bid security will also be submitted before the closing time of tender. Submission of hard copies only will not be accepted in compliance with policy of the Govt. of the Punjab and PPRA.

2.1.3 Bidders must ensure that they submit all the required documents indicated in the Bidding Documents without fail. Bids received without undertakings, valid documentary evidence, supporting documents and the manner for the various requirements mentioned in the Bidding Documents may be rejected at the initial stage itself. The valid documentary evidences as detailed hereinafter should be submitted by the Bidder for preliminary and detailed examination.

2.1.4 The financial bids found technically non-responsive shall be returned un-opened to the respective bidders as under:

2.1.3.1 If technically disqualified bidder states that he is agreed with the decision of the purchaser and he is not filing any grievance against the decision.

2.1.3.2 If the bidder files grievance petition and the same is rejected by the grievance redressal committee.

2.1.3.3 The time for filing the grievance has lapsed.

2.1.3.4 The contract has been signed by the purchaser with the lowest evaluated bidder.

2.1.5 The lowest evaluated bidder shall be awarded the contract.

2.2 Bidding Details

2.2.1 All bids must be accompanied by Bid Security in the form of CDR/Demand Draft in favor of **"PDS-CEA SECURITY DEPOSIT A/C".** The completed bids must be delivered into the Tender Box placed in the Conference Room of Punjab Daanish Schools & Centers of Excellence Authority Office, Lahore (Japanese Cell, Building Research Station, Canal Bank Road, Near Sport Department of Punjab University New Campus, Lahore.)

2.2.2 In case the date of pre-bid meeting and / or the last date of bid submission/opening falls in/within the official holidays, the date for pre-bid meeting and/or submission/opening of the bids shall be the next working day.

2.2.3 The bidder shall submit bid complying with the Bidding Document. Alternative bids shall not be considered. The attention of bidders is drawn to the provisions of this tender document **Clause** regarding **"Determination of Responsiveness of Bid"** for making their bids substantially responsive to the requirements of the Bidding Documents.

2.2.4 It will be the responsibility of the Bidder that all factors have been investigated and considered while submitting the Bid and no claim whatsoever including those of financial adjustments to the contract awarded under this Bid Process will be entertained by the Purchaser. Neither any time schedule, nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder.

2.2.5 The Bidder shall be deemed to have satisfied itself fully before Bid as to the correctness and sufficiency of its Bids for the contract and price/ cost quoted in the Bid to cover all obligations under this Bid Process.

2.2.6 It must be clearly understood that the Terms and Conditions and Specifications are intended to be strictly enforced. No escalation of cost except arising from increase in quantity by the Bidder on the demand and approval of the Purchaser will be permitted throughout the period of completion of the contract.

2.2.7 The Bidder should be fully and completely responsible for all the deliveries and deliverables to the Purchaser under this contract.

2.2.8 All sorts of notices either to or from the purchaser and the bidder / contractor for any purpose shall be in writing. The same shall be issued within reasonable time either through email or by registered post / courier.

2.2.9 Bidders are also required to state, in their proposals, the name, title, contact number (landline, mobile), fax number and e-mail address of the bidder's authorized representative through whom all communications shall be directed until the process has been completed or terminated.

2.2.10 The Purchaser will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.

3 TERMS AND CONDITIONS OF THE TENDER

3.1 Definitions

3.1.1 "Authorized Representative" means any representative appointed, from time to time, by the Purchaser and the Bidder/ Contractor in proper manner.

3.1.2 “Bidder/ Tenderer” means the interested Firm/ Company that may provide or provides related goods / services to any of the public/ private sector organization under the contract and have registered for the relevant business thereof.

3.1.3 "Commencement Date of the Contract" means the date on which the signature of both purchaser and the contractor are affixed to the written contract.

3.1.4 "Contract" means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

3.1.5 "Contractor/ Vendor" means the Tenderer whose bid has been accepted and awarded Letter of Acceptance followed by the signing of Contract.

3.1.6 "Contract Price" means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

3.1.7 "Person" includes individual, association of persons, firm, company, corporation, institution and organization, etc., having legal capacity.

3.1.8 "Purchaser" means the PDS&CEA.

3.1.9 "Services" means “labor and transportation” services which the Contractor is required to provide the Purchaser under the Contract.

3.1.10 “Goods " means Laptops & Printers.

3.1.11 “Manufacturer” means manufacturer of Laptops & Printers.

3.1.12 “Supplier” means supplier of Laptops & Printers (IT Electronics).

3.1.13 “Seller” means a person having proper sale point / warehouse of IT Electronics in some main market of a city.

3.2 Tender Scope

3.2.1 Successful bidder is required to provide the following IT Electronics in PDS & CEA Head Office Lahore: -

Single Lot

Sr. #	Item Name	Total (Qty)
1.	Laptops	12
2.	Printers	16
3.	Scanners	8
4.	Multimedia Projectors with Screens	8

3.2.2 Detailed Specifications of Laptops, Printers, Scanners and Multimedia Projectors with Screens are given in **Annexure-B.**

3.3 Sizes

Sizes (where applicable) are given in detail specifications.

3.4 Design, Pattern, Shape

The necessary design, pattern and shape will be explained (where applicable). The similar information is available in the procurement department.

3.5 Tender Cost

The bidder shall bear all costs/ expenses associated with the preparation and submission of the Tender(s) and the Purchaser shall in no case be responsible/ liable for those costs/ expenses.

3.6 Preparation of Tender

3.6.1 **Technical Proposal shall comprise the following**:

3.6.1.1 Covering letter on bidder's letter head duly signed and stamped by owner / director / partner as per **Annexure-A** of bid document.

3.6.1.2 Nomination of authorized representative on letter head duly signed by the owner / director / partner.

3.6.1.3 List giving the detail of owner(s), director(s) and representative(s) along with a copy of their attested ID card(s).

3.6.1.4 Attested Partnership Deed, Memorandum and Articles of Association.

3.6.1.5 Certificate of Registration/ Incorporation under the laws of Pakistan.

3.6.1.6 CDR/Demand Draft of bid security shall be in favor of **"PDS-CEA SECURITY DEPOSIT A/C".**

3.6.1.7 Certificate of Firm / Company Registration / Incorporation under the laws of Pakistan (Registrar of firms / SECP)

3.6.1.8 Valid Registration Certificate for Income Tax & Sales Tax Department(s).

3.6.1.9 Specifications of the goods to be supplied (as given at **Annexure-B**).

3.6.1.10 Original Instrument of Bid Security.

Note-1: Technical proposal should not contain any mention of prices.

Note-2: Technical bid shall be uploaded on EPADS.

3.6.2 **Financial Proposals shall comprise the following:**

3.6.2.1 Price Schedule as per **Annexure-C.**

Note-1: Financial bid shall be uploaded on EPADS.

3.7 Technical Qualification Criteria (Compulsory Parameters)

Eligible Bidder/Tenderer is a Bidder/Tenderer who:

3.7.1 Is Registered/ Incorporated under the laws of Pakistan;

3.7.2 Has valid National Tax Number (NTN) and Registered for Sales Tax purposes for at least five (5) years.

3.7.3 Bidder should be official partner / distributer / supplier of manufacturer of IT Electronics (Laptops, Computers, Printers, Scanners etc), (official partner certificate is required in support).

3.7.4 Has sales of IT Electronic Items (relevant business experience) of at least Rs 10 Million in last five (5) year (June-20 to onward).
(Attach the valid sale receipts and/or purchase orders)

3.7.5 Whose quoted goods meet the given detailed specifications. (equivalency should be proven by bidder if required)

Note-1: Verifiable documentary proof for all above requirements is mandatory. Provisions of false information may lead to disqualification of bidder. FTN holder should also be registered with sales tax department separately.

Note-2: Purchase Committee has the right to seek additional information for clarification related to the verification of experience (including work orders).

3.8 Amendment of the Tender Document

3.8.1 The Purchaser may, at any time prior to the deadline for submission of the Tender, at its own initiative or in response to a clarification requested by the Bidder(s), amend the Tender Document, on any account, for any reason. All amendment(s) shall be part of the Tender Document and binding on the Bidder(s).

3.8.2 The Purchaser shall notify the amendment(s) in writing to the prospective Tenderers as per Punjab Procurement Rules, 2014.

3.9 Tender Price

The quoted price shall be best/ final/ fixed and valid until completion of all obligations under the Contract i.e. not subject to variation/ escalation; in Pak Rupees; inclusive of all taxes, duties, levies, insurance, freight, transportation etc.

3.10 Bid Security

The intended bidder shall furnish the original CDR/Demand Draft/Pay Order of Bid Security amount mentioned in advertisement) in favor of **"PDS-CEA SECURITY DEPOSIT A/C".**

3.10.1 Original shall be provided to Purchase Committee along with Technical Bid after uploading on EPADS portal.

3.10.2 Having a minimum validity period of **90 days** from the last date for submission of the Bid or until furnishing of the Performance Guarantee, whichever is later;

3.10.3 The bid security shall be returned to the technically disqualified Bidders with their unopened/ sealed financial bid while the unsuccessful bidders shall be returned the bid security only. The Bid Security shall be returned to the successful Bidder on furnishing the Performance Guarantee.

3.11 Provision of Samples

Samples should be provided by the bidders if desired by the Purchase Committee for clarification of the quoted items and their specifications (where required).

3.12 Tender Validity

The Tender shall have a minimum validity period of **90 days** from the last date for submission of the Tender. The Purchaser may solicit the Tenderer's consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If the Tenderer agrees to extension of validity period of the Tender, the validity period of the Bid Security shall also be suitably extended.

3.13 Performance Guarantee

The successful bidder shall furnish Performance Guarantee as under:

3.13.1 Amount of Bid Security will be considered as Performance Guarantee.

3.13.2 Performance guarantee will be released to contractor after successful completing of warranty period of one year.

3.13.3 All financial transactions will be in Pak Rupees

3.13.4 The proceeds of the Performance Guarantee may be payable to the Purchaser, on occurrence of any/ all of the following conditions:

3.13.6.1 If the contractor commits a default under the Contract;

3.13.6.2 If the contractor fails to fulfill any of the obligations under the Contract;

3.13.6.3 If the contractor violates any of the terms and conditions of the Contract.

3.14 Acceptance Letter and Singing of the Contract

The lowest evaluated bidder shall be issued the acceptance letter after the announcement of Evaluation Report. However, formal contract will be signed after at least 10 days of the announcement of the Evaluation Report.

3.15 Redressal of grievances by the procuring agency

The Purchaser has constituted a committee comprising of odd number of persons, with proper powers and authorizations, to address the complaints of bidders that may occur prior to the entry into force of the procurement contract. Any bidder feeling aggrieved by any act of the Purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than ten days after the announcement of the bid evaluation report to notified grievance committee.

4 CONTRACT AGREEMENT

This CONTRACT AGREEMENT (this "Contract") made as of the **[day]** of **[month]**, **[year]**, between **Punjab Daanish Schools & Centers of Excellence Authority** (the "Purchaser"), on the one part, and

[full legal name of Contractor & Address], on the other part severally liable to the Purchaser for all of the Contractor's obligations under this Contract and is deemed to be included in any reference to the term "the Contractor" for procurement of **IT Electronic Items.**

RECITALS

WHEREAS,

(a) The Purchaser has requested the Contractor to provide certain supply of Goods as described in Tender Document; and

(b) The Contractor, having represented to the Purchaser that it has the required professional skills, and personnel and technical resources, has agreed to provide such services on the terms and conditions set forth in this Contract.

NOW THEREFORE, the Parties to this Contract agree as follows:

1. The Contractor hereby covenants with the Purchaser to supply the Goods and to remedy damage therein, at the time and in the manner, in conformity in all respects with the provisions of the Contract, in consideration of the payments to be made by the Purchaser to the Contractor.
2. The Purchaser hereby covenants with the Contractor to pay the Contractor, the Contract Price as may become payable, at the times and in the manner, in conformity in all respects with the provisions of the Contract, in consideration of supply of the Goods and remedying of damage therein.
3. The Bid Document, Technical and Financial Bids, Acceptance Letter & Award Notification and Work Order shall be deemed to form and be read and construed as part of this Contract

IN WITNESS whereof the Parties hereto have caused this Contract to be executed in accordance with the laws of **Pakistan** as of the day, month and year first indicated above.

For **PDS&CEA, Lahore:**		For **[full legal name of the Contractor]:**	
Signature	_____	Signature	_____
Name	_____	Name	_____
Designation	_____	Designation	_____

WITNESSES

Signature	_____	Signature	_____
		CNIC	_____
Name	_____	Name	_____
Designation	_____	Designation	_____
Address	_____	Address	_____

5 CONDITIONS OF CONTRACT

5.1 Contract

Immediately on receipt of acceptance letter, the successful bidder shall arrange the Stamp Paper for signing of the contract provided in the tender documents. The bidder shall sign and date the Contract and return it to the Purchaser.

5.2 Contract Duration

The Contract duration shall be for current year ending on 30th June, 2025 or until the completion of work.

5.3 Standards

The Goods supplied under this Contract shall conform to the authoritative latest industry standards.

5.3.1 Inspections of the manufacturing units, where required, can be undertaken at any time.

5.3.2 Laboratory tests, whenever applicable, may be conducted at the expense of the contractor.

5.3.3 Necessary certifications may be asked for and examined to conform to standards.

5.4 Delivery

5.4.1 The contractor shall deliver the Goods within **15 days** from the issuance of the purchase orders. However, with mutual agreement this period can be shortened.

5.4.2 However, this period may be extended by the purchaser on his sole discretion upon a written request of contractor.

5.4.3 The Contractor shall provide the required Goods as is sufficient to prevent the damage or deterioration during storing and transit to their final destination as indicated in the Contract.

5.4.4 The Goods shall remain at the risk and under the physical custody of the Contractor until the delivery and taking over of the Goods is completed.

5.4.5 The Contractor shall ensure that the Goods shall be delivered complete and as per schedule of delivery.

5.4.6 The Contractor shall ensure to get signed “Delivery Challan” from Purchaser Representative upon successful deliveries.

5.5 Satisfactory Report

The Purchaser will issue Satisfactory Reports to the Contractor upon successful completion of delivery of goods and after due verification /checking/counting etc. of the goods keeping in view the nature of goods, which the Contractor is liable to provide in consideration of this Contract.

5.6 Payment

5.6.1 The Contractor shall provide separate breakup of item wise goods in the invoice.

5.6.2 The Purchaser shall pay the amount verified to the contractor. Payment shall not be made in advance and against partial deliveries and until Satisfactory delivery report is issued by the Purchaser.

5.6.3 All payments shall be subject to any and all taxes, duties and levies applicable under the laws of Pakistan.

5.7 Price

The Contractor shall not charge prices for the Goods supplied and for other obligations discharged, under the Contract, varying from the prices quoted by the Contractor in the Price Schedule.

5.8 Contract Amendment

5.8.1 The Purchaser may at any time, by written notice served to the Contractor, alter or amend the contract for any identified need/ requirement in the light of prevailing rules and regulations.

5.8.2 The Contractor shall not execute any Change until and unless the Purchaser has allowed the said Change, by written order served on the Contractor.

5.8.3 The Change shall constitute part of the obligations under this Contract, and the provisions of the Contract shall apply to the said Change.

5.8.4 No variation in or modification in the Contract shall be made, except by written amendment signed by both the Purchaser and the Contractor.

5.9 Assignment / Subcontract

5.9.1 The Contractor shall not assign or sub-contract its obligations under the Contract, in whole or in part, except with the Purchaser's prior written consent.

5.9.2 The Contractor shall guarantee that any and all assignees/ subcontractors of the Contractor shall, for performance of any part/ whole of the work under the contract, comply fully with the terms and conditions of the Contract applicable to such part/ whole of the work under the contract.

5.10 Extensions in time for performance of obligations under the Contract

If the Contractor encounters conditions impeding timely performance of any of the obligations, under the Contract, at any time, the Contractor shall, by written notice served on the Purchaser, promptly indicate the facts of the delay, its likely duration and its cause(s). As soon as practicable after receipt of such notice, the Purchaser shall evaluate the situation and may, at its exclusive discretion, without prejudice to any other remedy it may have, by written order served on the Contractor, extend the Contractor's time for performance of its obligations under the Contract.

5.11 Liquidated Damages

If the Contractor fails to provide the required Goods as is sufficient to prevent the damage or deterioration of Goods during storing as indicated in the Contract, the Purchaser may either deduct the amount from the Contract Price or the contractor shall pay the purchaser the amount equal to the original cost of the damaged/lost Goods due to any reason e.g. Accident, rain, damage and theft etc.

If the Contractor fails to provide any item within delivery time, 0.1 % penalty may be imposed for that particular item per day, upto the maximum of 10% of contract value.

5.12 Blacklisting

If the Contractor fails/ delays in performance of any of the obligations, under the Contract, violates any of the provisions of the Contract, commits breach of any of the terms and conditions of the Contract or found to have engaged in corrupt or fraudulent practices in competing for the award of contract or during the execution of the contract, the Purchaser may without prejudice to any other right of action/ remedy it may have, blacklist the Contractor.

5.13 Termination for Default / Insolvency

5.13.1 If the Contractor fails/ delays in performance of any of the obligations, under the Contract/ violates any of the provisions of the Contract/ commits breach of any of the terms and conditions of the Contract the Purchaser may, at any time, without prejudice to any other right of action/ remedy it may have, by written notice served on the Contractor, indicate the nature of the default(s) and terminate the Contract, in whole or in part, without any compensation to the Contractor. Provided that the termination of the Contract shall be resorted to only if the Contractor does not cure its failure/ delay, within fifteen working days (or such longer period as the Client may allow in writing), after receipt of such notice.

5.13.2 If the Purchaser terminates the Contract for default, in whole or in part, the Purchaser may procure, upon such terms and conditions and in such manner as it deems appropriate, Goods, similar to those undelivered, and the Contractor shall be liable to the Purchaser for any excess costs for such similar Goods. However, the Contractor shall continue performance of the Contract to the extent not terminated.

5.13.3 Similarly, if the Contractor becomes bankrupt or otherwise insolvent, the Purchaser may, at any time, without prejudice to any other right of action/ remedy it may have, by written notice served on the Contractor, indicate the nature of the insolvency and terminate the Contract, in whole or in part, without any compensation to the Contractor.

5.14 Force Majeure

5.14.1 For the purpose of this contract "Force Majeure" means an event which is beyond the reasonable control of a party and which makes a party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances, and includes, but is not limited to, War, Riots, Storm, Flood or other industrial actions (except where such strikes, lockouts or other industrial are within the power of the party invoking Force Majeure), confiscation or any other action by Government agencies.

5.14.2 The Contractor may not be liable for liquidated damages, blacklisting for future tenders, if and to the extent his failure/ delay in performance/ discharge of obligations under the Contract is the result of an event of Force Majeure.

5.14.3 If a Force Majeure situation arises, The Contractor shall, by written notice served on The Purchaser, indicate such condition and the cause thereof. Unless otherwise directed by The Purchaser in writing, The Contractor shall continue to perform under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

5.15 Dispute Resolution through Mediation and Arbitration

5.15.1 The Purchaser and the Contractor shall make every effort to amicably resolve, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the Contract.

5.15.2 If, after thirty (30) working days, from the commencement of such informal negotiations, the Purchaser and the Contractor have been unable to amicably resolve a Contract dispute, either party may, require that the dispute be referred for resolution by arbitration by one or more arbitrators selected in accordance with mutual consultation. The place for arbitration shall be Lahore. The award shall be final and binding on the parties.

5.16 Penalty

In case the supplied goods are not found as per the given specifications during the inspection / laboratory tests, the purchaser will reserve the right to demand replacement of objected items or impose penalty with the approval of purchase committee as deemed appropriate in the light of observed / reported deviation.

5.17 Recovery Mechanism

Any excess payment made to the contractor inadvertently or otherwise, under the contract or on any account whatsoever, and any other sum found to be due to the government by the contractor in respect of this contract, or any other contract, or work order, or on any account whatsoever, maybe deducted from any sum whatsoever payable by government to the contractor, either in respect of this contract or any work order or contract, or on any other account by any other department of the government; or recovered from the contract or as "Arrears of Land Revenue".

5.18 Warranty

Contractor shall be responsible for warranty for a period of one (1) year from the date of delivery.

6 ANNEXURES

Annexure-A

To be submitted with technical proposal

FORMAT FOR COVERING LETTER
On Official Letterhead of the bidder

To
Manager Procurement
PDS&CEA, Lahore

Subject: **Submission of Bid for the Supply of IT Electronic Items (single lot)**

Dear Sir,

a) Having examined the tender document and Annexures we, the undersigned, in conformity with the said document, offer to provide the said goods and services on terms of reference to be signed upon the award of contract for the sum indicated as per Price Schedule.

b) We undertake, if our proposal is accepted, to provide the goods and services comprise in the contract within time frame specified, starting from the date of issuance of purchase order from the purchaser.

c) We agree to execute a contract in the form to be communicated by the Purchaser, incorporating all agreements with such alterations or additions thereto as may be necessary to adapt such agreement to the circumstances of the standard.

d) We understand that you are not bound to accept a lowest or any bid you may receive, not to justify for rejection of any bid and that you will not defray any expenses incurred by us in biding.

e) We also declare that any of the Divisions / Departments of the Federal and Provincial Governments has not declared us blacklisted on charges of engaging in corrupt, fraudulent, collusive, or coercive practices. We furthermore, pledge not to indulge in such practices in competing for or in executing the Contract, and are aware of the relevant provisions of the Bid Document.

f) It is further certified that none of the owner / director or representative in this firm / company is / are owner / director or representative of any other black listed firm / company.

g) It is certified and undertaken that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with. We have gone through all the conditions of tender and are liable to any punitive action for furnishing false information/ documents.

_____

Authorized Signatures with Official Stamp

Annexure-B

To be submitted with technical proposal

Single Lot

Item Name	Technical Specifications
Laptop	(Professional Business Series) **Operating System:** Window 11 Pro (Preinstalled) **Processor:** Intel Core Ultra-7 155U or above / latest (up to 3.8 GHz E-Core Max Turbo frequency, up to 4.8 GHz P-Core Max Turbo frequency, 12 MB L3 cache, 2 P-Cores and 8 E-Cores, 14 threads) **RAM:** 16 GB (1x16 GB) DDR5 – 5600 MT/s or above **RAM Slots:** 2 SODIMM or above **Internal Storage:** 512 GB SSD (PCIe Gen4 x4 NVMe M.2 SSD) or above **Display Size:** 40.6 cm (16") Diagonal **Display Panel:** Non-touch, => 1920x1200 resolution, =>300 nits, WLED, UWVA, Antiglare, Low Blue Light and 45% NTSC **Integrated Graphics:** Intel Arc Graphics **Necessary Ports:** At least • 1x RJ-45 Ethernet Port • 1x HDMI Port (V2.1) • 2x USB Type A Ports (3.2 Gen) • 1x Charging Port (C-Type) • Headphone / Microphone combo jack **Audio:** 2x Integrated stereo speakers and 2x integrated dual array microphones **Camera:** FHD Camera (Minimum) **Keyboard:** Full keyboard with numeric key pad (Spill-resistant) **Function Keys:** • Power Button with LED • ESC – System Information • F3 – Brightness Down • F4 – Brightness Up • F6 – Audio Mute • F7 – Volume Down • F8 – Volume Up • F9 – Microphone Mute • F10 – Play and Pause • END, INSERT & DELET (Keys) **Pointing Device:** Clickpad with multitouch gesture support **Battery:** Long Life 3-Cell Li-ion Polymer (Internal), Fast Charging **Power Adapter:** External, C-Type **Warranty:** At least 1 Year local warranty *HP Probook 460 G11 or equivalent
Printer	**Print Speed:** Minimum 36 ppm (A4) **Print Quality:** 1200x1200 dpi (Black) **Print Technology:** Laser **Duty Cycle:** Minimum 60,000 pages (A4) **Processor Speed:** 1200 MHz (1.2 Ghz) or above **Memory:** 256 MB or above **Connectivity:** 1 Hi-speed USB 2.0, 1 host USB at rear side, Gigabit Ethernet 10/100/1000 BASE-T network **Mobile Printing Capability:** Yes **Display:** back lit LCD graphic display **Pre-Installed:** Black original laser jet toner cartridge (Minimum 3000 pages) *HP Laser Jet Pro 4003dn or equivalent

Scanner	**Scanner Type:** ADF and Flatbed **Optical Scan Resolution:** up to 600 dpi (ADF) and up to 1200 dpi (Flatbed) **Scan Speed:** Minimum 25 ppm **ADF Capacity:** Minimum 40 pages **Duplex Scanning:** Yes, single-pass duplex scanning **Scan File Format:** PDS, JPEG, PNG, BMP, TIFF, etc**.** **Connectivity:** USB Interface **OS Compatibility:** Windows, macOS, Linux * HP Scanjet Pro 2600F1 or equivalent
Multimedia Projector with Screen	**Brightness:** Minimum 4,000 lumens or above **Resolution:** WXGA / XGA (1020 x 760 pixels or above) **Contrast Ratio:** Minimum 15,000:1 or above **Lamp Life:** Minimum 6,000 hours or above **Connectivity:** HDMI, VGA, USB, Audio In/Out **Built-in Speaker:** Yes **Projection Screen** **Type:** Wall / Ceiling Mounted **Roll Casing:** Yes Manual (spring loaded mechanism) **Material:** Matte White fabric or better **Screen Size:** Minimum 6x6 (feet) * Panasonic PT-VW360 / LB426 or equivalent

Note: Equivalency or superiority shall be proved by the supplier with authentic documentation.

Annexure-C

To be submitted with financial proposal

PRICE SCHEDULE

Single Lot (Laptops & Printers)					
Sr. #	**Item Name**	**Specification**	**Total Quantity (Pcs)**	**Rate (including all taxes and charges) (Rs)**	**Amount (Rs)**
1.	Laptops	As per **Annexure-B** of the Bid Documents	12		
2.	Printers	As per **Annexure-B** of the Bid Documents	16		
3.	Scanners	As per **Annexure-B** of the Bid Documents	8		
4.	Multimedia Projectors with Screen	As per **Annexure-B** of the Bid Documents	8		
				Total Amount (Rs)	

Amount in words:

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Authorized Signatures of bidder
with Official Stamp