INVITATION TO BID

DAANISH SCHOOLS (BOYS & GIRLS) HASILPUR

Sealed bids are invited from reputed firms/ suppliers in Pakistan registered with Sales Tax and Income Tax Departments for procurement of Utility / Toiletry, Stationery, Notebooks & Registers, Practical Notebooks and Sports items under Punjab Procurement Rules 2014 for Daanish Schools (Boys & Girls), Hasilpur, District Bahawalpur under Framework Contract.

Lot #	Name	Estimated Price	Bid Security @ 5% (CDR / DD / PO)
01	Utility Items -Surf, Shampoo, Soap & Tooth Paste	2,825,666	141,283
02	Utility Items – Miscellaneous Hostel items	573,337	28,667
03	Toiletry Items - Sweep acid, Phenyl & Brooms	226,190	11,310
04	Students Stationery	1,019,163	50,958
05	Stationery – Paper Ream, Paper Dasta & Attendance Register	1,160,417	58,021
06	Office and Students File Cover, Box Files	71,403	3,570
07	Practical Notebooks (F. Sc Classes)	256,634	12,832
08	Grammar Books & Fine Art Books	626,079	31,304
09	Punjab Text Books For 1st & 2nd Year Classes	277,660	13,883
10	Copies(Broad & Narrow Lines) & Registers (Math & Rough)	1,295,202	64,760
11	Sports Equipment (Athletics & Cricket)	433,185	21,659
12	Sports Equipment (Hockey, Baseball, Volleyball, Football & Handball)	526,229	26,311

The intending bidders are advised to submit their profiles including **technical and financial bids** in separately sealed envelopes in a single package. Pre-Bid meeting will be held on Saturday, 25 January 2020 at 1200 Hours.

The bid documents are immediately available and can also be purchased from Daanish School (Girls) Hasilpur, District Bahawalpur during office hours for Rs 500. The bid documents are also available at the PPRA website *www.ppra.punjab.gov.pk* and PDS & CEA website *www.daanishschools.edu.pk*

Complete bids should reach by Wednesday, 29 January 2020 up to 1100 Hours at Daanish School (Girls) Hasilpur 7-KM Bahawalpur road Hasilpur. Bids will be opened on the same day at 1200 Hours.

Principal, Daanish Schools (Boys & Girls) Hasilpur
Contact Nos 0622733990-0622733980

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2 INSTRUCTIONS TO BIDDERS (ITB)

2.1 Important Note

2.1.1 The procurement shall be under a framework contract between **the Daanish School (Boys & Girls), Hasilpur** and the successful bidder for the period of current financial year (2019-20) ending on 30th June 2020. Maximum quantity has been fixed by procuring agency. Purchase orders will be placed from time to time as per requirement and payment will be made against each purchase order separately.

2.1.2 Bidders must ensure that they submit all the required documents indicated in the Bidding Documents without fail. Bids received without undertakings, valid documentary evidence, supporting documents and the manner for the various requirements mentioned in the Bidding Documents may be rejected at the initial stage itself. The valid documentary evidences as detailed hereinafter should be submitted by the Bidder for preliminary and detailed examination.

2.1.3 As per Rule 38(2)(a) of Punjab Procurement Rules 2014, **Single Stage – Two Envelope** Bidding Procedure shall be followed.

2.1.4 The bid shall be a single package consisting of **two separate envelopes, containing separately the financial and the technical proposals**.

2.1.5 The financial bids found technically non-responsive shall be returned un-opened to the respective bidders as under:

2.1.5.1 If technically disqualified bidder states that he is agreed with the decision of the purchaser and he is not filing any grievance against the decision.

2.1.5.2 If the bidder files grievance petition and the same is rejected by the grievance redressal committee.

2.1.5.3 The time for filing the grievance has lapsed.

2.1.5.4 The contract will be signed by the purchaser with the lowest evaluated bidder.

2.1.6 The lowest evaluated bidder shall be awarded the contract.

2.2 Bidding Details

2.2.1 All bids must be accompanied by Bid Security in the form of CDR/Demand Draft in favor of **"SECURITY ACCOUNT DAANISH SCHOOL (GIRLS) HASILPUR"**. The completed bids must be delivered into the Tender Box placed in the Conference Room of Daanish School (Girls), Hasilpur.

2.2.2 In case the last date of bid submission/opening falls in/ within the official holidays, the last date for submission/opening of the bids shall be the next working day.

2.2.3 The bidder shall submit bid complying with the Bidding Document. Alternative bids shall not be considered. The attention of bidders is drawn to the provisions of this tender document **Clause** regarding **"Determination of Responsiveness of**

Bid" for making their bids substantially responsive to the requirements of the Bidding Document.

2.2.4 It will be the responsibility of the Bidder that all factors have been investigated and considered while submitting the Bid and no claim whatsoever including those of financial adjustments to the contract awarded under this Bid Process will be entertained by the Purchaser. Neither any time schedule, nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder.

2.2.5 The Bidder shall be deemed to have satisfied itself fully before Bid as to the correctness and sufficiency of its Bids for the contract and price/ cost quoted in the Bid to cover all obligations under this Bid Process.

2.2.6 It must be clearly understood that the Terms and Conditions and Specifications are intended to be strictly enforced. No escalation of cost except arising from increase in quantity by the Bidder on the demand and approval of the Purchaser will be permitted throughout the period of completion of the contract.

2.2.7 The Bidder should be fully and completely responsible for all the deliveries and deliverables to the Purchaser under this contract.

2.2.8 All sorts of notices either to or from the purchaser and the bidder / contractor for any purpose shall be in writing. The same shall be issued within reasonable time either through email or by registered post / courier.

2.1.9 Bidders are also required to state, in their proposals, the name, title, contact number (landline, mobile), fax number and e-mail address of the bidder's authorized representative through whom all communications shall be directed until the process has been completed or terminated.

2.1.10 The Purchaser will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.

3 TERMS AND CONDITIONS OF THE TENDER

3.1 Definitions

In this document, unless there is anything repugnant in the subject or context:

3.1.1 "Authorized Representative" means any representative appointed, from time to time, by the Purchaser and the Bidder/ Contractor in proper manner.

3.1.2 "Bidder/ Tenderer" means the interested Firm / Company that may provide or provides related goods / services to any of the public/ private sector organization under the contract and have registered for the relevant business thereof.

3.1.3 "Commencement Date of the Contract" means the date on which the signature of both purchaser and the contractor are affixed to the written contract.

3.1.4 "Contract" means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

3.1.5 "Contractor/ Vendor" means the Tenderer whose bid has been accepted and awarded Letter of Acceptance followed by the signing of Contract.

3.1.6 "Contract Price" means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

3.1.7 "Goods" means the Utility / Toiletry items, Students Stationery, office stationery – Paper Rim, Paper Desta & Attendance Register, Office and Students File Cover, Box Files, Practical Notebooks (F.Sc Classes), Grammar Books & Fine Arts Books, Punjab Text Books For 1st & 2nd Year Classes, Copies(Broad & Narrow Lines) & Registers (Math & Rough), Sports Equipment (Athletics & Cricket) & Sports Equipment (Hockey, Baseball, Volleyball, Football & Handball) items.

3.1.8 "Person" includes individual, association of persons, firm, company, corporation, institution and organization, etc., having legal capacity.

3.1.9 "Purchaser" means the Principal Daanish Schools (Boys & Girls) Hasilpur or any other person for the time being or from time to time duly appointed in writing by the Purchaser to act as Purchaser for the purposes of the Contract including Principals of the Daanish Schools.

3.1.10 "Services" means “labor and transportation” services which the Contractor is required to provide the Purchaser under the Contract.

3.1.11 "Supplier" means a person, association of persons, firm or company who is dealing in Utility / Toiletry items, Stationery items, Grammar Books and Art Books, Notebooks & registers and Sports Equipment at reasonable business level and providing said items in market.

3.2 Tender Scope

3.2.1 List of items along with required quantity and specifications is attached as per **Annexure-B**

3.2.2 Successful bidder shall supply quantity as per time to time issued work orders.

3.3 Tender Cost

The Tenderer shall bear all costs/ expenses associated with the preparation and submission of the Tender(s) and the Purchaser shall in no case be responsible/ liable for those costs/ expenses.

3.4 Preparation / Submission of Tender

3.4.1 **Technical Proposal shall comprise the following**:

- 3.4.1.1 Covering letter on bidder's letter head duly signed and stamped by owner / director / partner as per **Annexure-A** of bid document.
- 3.4.1.2 Nomination of authorized representative on letter head duly signed by the owner / director / partner.
- 3.4.1.3 List giving the detail of owner(s), director(s) and representative(s) along with a copy of their attested ID card(s).
- 3.4.1.4 Attested Partnership Deed and Memorandum & Articles of Association, if applicable.
- 3.4.1.5 Certificate of Registration/ Incorporation under the laws of Pakistan.
- 3.4.1.6 Certificate of Firm / Company Registration / Incorporation under the laws of Pakistan (Registrar of firms / SECP)
- 3.4.1.7 Valid Registration Certificate for Income Tax & Sales Tax Department(s).
- 3.4.1.8 Account Maintenance Certificate/ Bank statements / financial statements evident of financial strength over the cost of tender.
- 3.4.1.9 Work orders / Sale receipts.
- 3.4.1.10 Specifications of the goods to be supplied.
- 3.4.1.11 Photocopy of Bid Security.

Note-1: Technical proposal should not contain any mention of prices.

Note-2: One sample as per defined specifications must be submitted with technical bid. Purchaser may demand samples wherever required at Technical Stage or later stage. Expense occurred on provision of samples will be borne by the bidder.

3.4.2 **Financial Proposals shall comprise the following:**

- 3.4.2.1 Original Bid Security in the form of CDR / DD/PO.
- 3.4.2.2 Price Schedule as per **Annexure-C**

3.4.3 This is made obligatory to affix authorized signatures with official stamp on all documents, annexures, copies, certificates, letters, forms and all relevant documents as part of the bids submitted by the tenderer, otherwise bid may be rejected.

3.5 Amendment of the Tender Document

3.5.1 The Purchaser may, at any time prior to the deadline for submission of the Tender, at its own initiative or in response to a clarification requested by the Bidder(s), amend the Tender Document, on any account, for any reason. All amendment(s) shall be part of the Tender Document and binding on the Bidder(s).

3.5.2 The Purchaser shall notify the amendment(s) in writing to the prospective Tenderers as per Punjab Procurement Rules, 2014.

3.6 Tender Price

The quoted price shall be best/ final/ fixed and valid until completion of all obligations under the Contract i.e. not subject to variation/ escalation; inclusive of all taxes, duties, levies, insurance, freight, transportation, installation, commissioning, testing etc.

3.7 Bid Security

The Tenderer shall furnish **5%** amount Bid Security as mentioned in advertisement ,in favor of **"SECURITY ACCOUNT DAANISH SCHOOL (GIRLS), HASILPUR"** as under:

3.7.1 Original shall be included in the envelope of sealed financial proposal, photocopy shall be included in the sealed technical proposal.

3.7.2 Having a minimum validity period of ninety (90) days from the last date for submission of the Bid or until furnishing of the Performance Guarantee, whichever is later;

3.7.3 The bid security shall be returned to the technically disqualified Bidders with their unopened/ sealed financial bid while the unsuccessful bidders shall be returned the bid security only on written request. The Bid Security shall be returned to the successful Bidder on furnishing the Performance Guarantee.

3.8 Bid Validity

The Bid shall have a minimum validity period of ninety (90) days from the last date for submission of the Tender. The Purchaser may solicit the Tenderer's consent to an extension of the validity period of the Tender. The request and the response thereto shall be made in writing. If the Tenderer agrees to extension of validity period of the Tender, the validity period of the Bid Security shall also be suitably extended. The Tenderer may refuse extension of validity period of the Tender, without forfeiting the Bid security.

3.9 Provision of Samples

Bidders are required to provide such number of samples as may be determined by the Purchaser. All the bidders will provide the sample of Goods for demonstration along with Technical Bid before the Purchase Committee. Samples provided must according to the detailed specifications.

3.10 Tender Eligibility / Qualification Criteria (Compulsory Parameters)

Eligible Bidder/ Tenderer is a Bidder/ Tenderer who:

3.10.1 Is Registered/ Incorporated under the laws of Pakistan;

3.10.2 Has relevant business experience in required goods (Utility / Toiletry, Students Stationery, Stationery – Paper Rim, Paper Desta & Attendance Register, Office and Students File Cover, Box Files, Practical Notebooks (Fsc Classes), Grammar Books & Fine Arts Books, Punjab Text Books For 1st & 2nd Year Classes, Copies(Broad & Narrow Lines) & Registers (Math & Rough), Sports Equipment (Athletics & Cricket) & Sports Equipment (Hockey, Baseball, Volleyball, Football & Handball) items) for at least Three (3) years.

3.10.3 Has valid National Tax Number (NTN) and Registered for Sales Tax purposes.

3.10.4 Whose quoted goods and samples provided meet the given detailed specifications.

Note: Verifiable documentary proof for all above requirements is mandatory. Provisions of false information may lead to disqualification of bidder.

3.11 Determination of Responsiveness of the Bid (Tender)

The Purchaser shall determine the substantial responsiveness of the bidder. A substantially responsive Tender is one which:

3.11.1 Meets the eligibility / qualification criteria given in this tender document;

3.11.2 Conforms to all terms and conditions of the Tender Document, without material deviation or reservation. (A material deviation or reservation is one which affects the scope, quality of goods or limits the Purchaser's rights or the Tenderer's obligations under the Contract).

Note-1: The Tender determined as not substantially responsive may not subsequently be made responsive by the Tenderer by correction or withdrawal of the material deviation or reservation. The same shall be rejected being non-responsive.

Note-2: The responsive bidders will be considered for award of marks as per Marking Criteria.

3.12 Marking Criteria-Knockout Clause

25	**25**	**25**	**25**
Relevant Experience	**Active Tax Payer No. of Years**	**Amount of Tax Paid in Last FY (2018-19)**	**Bank Account Maintenance Certificate of Registered Business**
7 Yrs – 25 Marks 6 Yrs – 20 Marks 5 Yrs – 15 Marks 4 Yrs – 10 Marks 3 Yrs – 05 Marks Less Than 3 Year Not Eligible	5 Yrs – 25 Marks 4 Yrs – 20 Marks 3 Yrs – 15 Marks 2 Yrs – 10 Marks 1 Yrs – 05 Marks Less Than 1 Yrs – 0 Marks	150,000 – 25 Marks 100,000 – 20 Marks 75,000 – 15 Marks 50,000 – 10 Marks 25,000 – 05 Marks	5 Yrs – 25 Marks 4 Yrs – 20 Marks 3 Yrs – 15 Marks 2 Yrs – 10 Marks 1 Yrs – 05 Marks Less Than 1 Yrs – 0 Marks

Passing marks: 50

3.13 Performance Guarantee

3.13.1 The successful bidder shall furnish Performance Guarantee in favor of **"SECURITY ACCOUNT DAANISH SCHOOL (GIRLS), HASILPUR"** within 7 working days of the receipt of acceptance letter from the purchaser in the form of a CDR / Demand Draft for a **10% of bid amount.**

3.13.2 The proceeds of the Performance Guarantee may be payable to the Purchaser, on occurrence of any/ all of the following conditions:

3.13.3 If the contractor commits a default under the Contract;

3.13.3.1 If the contractor fails to fulfill any of the obligations under the Contract;

3.13.3.2 If the contractor violates any of the terms and conditions of the Contract.

3.14 Acceptance Letter and Singing of the Contract

The lowest evaluated bidder shall be issued the acceptance letter after the announcement of Evaluation Report. However, formal contract will be signed after at least 10 days of the announcement of the Evaluation Report.

3.15 Redressal of grievances by the procuring agency

The Purchaser has constituted a committee comprising of odd number of persons, with proper powers and authorizations, to address the complaints of bidders that may occur prior to the entry into force of the procurement contract. Any bidder feeling aggrieved by any act of the Purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than ten days after the announcement of the bid evaluation report.

4 CONTRACT AGREEMENT

This CONTRACT AGREEMENT (this "Contract") made as of the **[day]** of **[month]**, **[year]**, between **Daanish School (Boys & Girls) Hasilpur** (the "Purchaser"), on the one part, and **[full legal name of Contractor & Address],** on the other part severally liable to the Purchaser for all of the Contractor's obligations under this Contract and is deemed to be included in any reference to the term "the Contractor" for procurement of goods.

RECITALS

WHEREAS,

(a) The Purchaser has requested the Contractor to provide certain supply of Goods as described in Tender Document; and

(b) The Contractor, having represented to the Purchaser that it has the required professional skills, and personnel and technical resources, has agreed to provide such services on the terms and conditions set forth in this Contract.

NOW THEREFORE, the Parties to this Contract agree as follows:

1. The Contractor hereby covenants with the Purchaser to supply the Goods and to remedy damage therein, at the time and in the manner, in conformity in all respects with the provisions of the Contract, in consideration of the payments to be made by the Purchaser to the Contractor.
2. The Purchaser hereby covenants with the Contractor to pay the Contractor, the Contract Price as may become payable, at the times and in the manner, in conformity in all respects with the provisions of the Contract, in consideration of supply of the Goods and remedying of damage therein.
3. The 34-pages Bid Document, Technical and financial bids, Acceptance letter and award notification and work order shall be deemed to form and be read and construed as part of this Contract

IN WITNESS whereof the Parties hereto have caused this Contract to be executed in accordance with the laws of **Pakistan** as of the day, month and year first indicated above.

For **Daanish School (Boys & Girls) Hasilpur:** For **[full legal name of the Contractor]:**

Signature	_____	Signature	_____
Name	_____	Name	_____
Designation	_____	Designation	_____

WITNESSES

Signature	_____	Signature	_____
CNIC	_____	CNIC	_____
Name	_____	Name	_____
Designation	_____	Designation	_____
Address	_____	Address	_____

5 CONDITIONS OF CONTRACT

5.1 Contract

Immediately on receipt of acceptance letter, the successful Tenderer shall arrange the Stamp Paper for signing of the contract provided in the tender documents. The Tenderer shall sign and date the Contract and return it to the Purchaser.

5.2 Contract Duration

The Contract duration shall be for the remaining period of current financial year ending on 30th June 2020.

5.3 Standards

The Goods supplied under this Contract shall conform to the authoritative latest industry standards.

5.3.1 Supplies will be compared with the samples provided by the Contractors.

5.3.2 Inspections of the manufacturing facilities / show rooms / warehouses can be undertaken at any time.

5.3.3 Laboratory tests, whenever applicable, will be conducted at the expense of the contractor.

5.3.4 Necessary certifications can be asked for and examined to conform to standards.

5.4 Delivery

5.4.1 The contractor shall deliver the Goods (Notebooks & Registers, Grammar Books & Textbooks-Lot# 7-10) within 60 Days and rest of the items (Lot# 1-6 & 11-12) within 45 Days of the issuance of the purchase orders or as directed by the Purchaser through work order. However, with mutual agreement this period can be shortened.

5.4.2 However, in extra ordinary circumstances this period may be extended by the purchaser on his sole discretion upon a written request of contractor.

5.4.3 The Contractor shall provide the required Goods as is sufficient to prevent the damage or deterioration during storing and transit to their final destination as indicated in the Contract.

5.4.4 The Goods shall remain at the risk and under the physical custody of the Contractor until the delivery and taking over of the Goods is completed.

5.4.5 The Contractor shall ensure that the Goods shall be delivered complete and as per schedule of delivery.

5.4.6 The Contractor shall ensure to get signed “Delivery Challan” from Purchaser Representative upon successful discharge of Services.

5.5 Satisfactory Report

The Purchaser will issue Satisfactory Reports to the Contractor upon successful completion of delivery of goods and after due verification /checking/counting etc. of the goods keeping in view the nature of goods, which the Contractor is liable to provide in consideration of this Contract.

5.6 Payment

5.6.1 The Contractor shall provide separate breakup of Lot wise goods in the invoice.

5.6.2 The Purchaser shall pay the amount verified to the contractor. Payment shall not be made in advance and against partial deliveries and until Satisfactory Report is issued by the Purchaser.

5.6.3 All payments shall be subject to any and all taxes, duties and levies applicable under the laws of Pakistan.

5.7 Price

The Contractor shall not charge prices for the Goods supplied and for other obligations discharged, under the Contract, varying from the prices quoted by the Contractor in the Price Schedule.

5.8 Contract Amendment

5.8.1 The Purchaser may at any time, by written notice served to the Contractor, alter or amend the contract for any identified need/ requirement in the light of prevailing rules and regulations.

5.8.2 The Contractor shall not execute any Change until and unless the Purchaser has allowed the said Change, by written order served on the Contractor.

5.8.3 The Change shall constitute part of the obligations under this Contract, and the provisions of the Contract shall apply to the said Change.

5.8.4 No variation in or modification in the Contract shall be made, except by written amendment signed by both the Purchaser and the Contractor.

5.9 Assignment / Subcontract

5.9.1 The Contractor shall not assign or sub-contract its obligations under the Contract, in whole or in part, except with the Purchaser's prior written consent.

5.9.2 The Contractor shall guarantee that any and all assignees/ subcontractors of the Contractor shall, for performance of any part/ whole of the work under the contract, comply fully with the terms and conditions of the Contract applicable to such part/ whole of the work under the contract.

5.10 Extensions in time for performance of obligations under the Contract

If the Contractor encounters conditions impeding timely performance of any of the obligations, under the Contract, at any time, the Contractor shall, by written notice served on the Purchaser, promptly indicate the facts of the delay, its likely duration and its cause(s). As soon as practicable after receipt of such notice, the Purchaser shall evaluate the situation and may, at its exclusive discretion, without prejudice to any other remedy it may have, by written order served on the Contractor, extend the Contractor's time for performance of its obligations under the Contract.

5.11 Liquidated Damages

If the Contractor fails to provide the required Goods as is sufficient to prevent the damage or deterioration of Goods during storing as indicated in the Contract, the Purchaser may either deduct the amount from the Contract Price or the contractor shall pay the purchaser the amount equal to the original cost of the damaged/lost Goods due to any reason e.g. Accident, rain, damage and theft etc.

If the Contractor fails to provide any item within delivery time, 0.1 % penalty may be imposed for that particular item per day.

5.12 Blacklisting

If the Contractor fails/ delays in performance of any of the obligations, under the Contract, violates any of the provisions of the Contract, commits breach of any of the terms and conditions of the Contract or found to have engaged in corrupt or fraudulent practices in competing for the award of contract or during the execution of the contract, the Purchaser may without prejudice to any other right of action/ remedy it may have, blacklist the Contractor.

5.13 Termination for Default / Insolvency

5.13.1 If the Contractor fails/ delays in performance of any of the obligations, under the Contract/ violates any of the provisions of the Contract/ commits breach of any of the terms and conditions of the Contract the Purchaser may, at any time, without prejudice to any other right of action/ remedy it may have, by written notice served on the Contractor, indicate the nature of the default(s) and terminate the Contract, in whole or in part, without any compensation to the Contractor. Provided that the termination of the Contract shall be resorted to only if the Contractor does not cure its failure/ delay, within fifteen working days (or such longer period as the Client may allow in writing), after receipt of such notice.

5.13.2 If the Purchaser terminates the Contract for default, in whole or in part, the Purchaser may procure, upon such terms and conditions and in such manner as it deems appropriate, Goods, similar to those undelivered, and the Contractor shall be liable to the Purchaser for any excess costs for such similar Goods. However, the Contractor shall continue performance of the Contract to the extent not terminated.

5.13.3 Similarly, if the Contractor becomes bankrupt or otherwise insolvent, the Purchaser may, at any time, without prejudice to any other right of action/ remedy it may have, by written notice served on the Contractor, indicate the nature of the insolvency and terminate the Contract, in whole or in part, without any compensation to the Contractor.

5.14 Force Majeure

5.14.1 For the purpose of this contract "Force Majeure" means an event which is beyond the reasonable control of a party and which makes a party's performance of its obligations under the Contract impossible or so impractical as to be considered impossible under the circumstances, and includes, but is not limited to, War, Riots, Storm, Flood or other industrial actions (except where such strikes, lockouts or other industrial are within the power of the party invoking Force Majeure), confiscation or any other action by Government agencies.

5.14.2 The Contractor may not be liable for liquidated damages, blacklisting for future tenders, if and to the extent his failure/ delay in performance/ discharge of obligations under the Contract is the result of an event of Force Majeure.

5.14.3 If a Force Majeure situation arises, The Contractor shall, by written notice served on The Purchaser, indicate such condition and the cause thereof. Unless otherwise directed by The Purchaser in writing, The Contractor shall continue to perform under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

5.15 Dispute Resolution through Mediation and Arbitration

5.15.1 The Purchaser and the Contractor shall make every effort to amicably resolve, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the Contract.

5.15.2 If, after thirty (30) working days, from the commencement of such informal negotiations, the Purchaser and the Contractor have been unable to amicably resolve a Contract dispute, either party may, require that the dispute be referred for resolution by arbitration by one or more arbitrators selected in accordance with mutual consultation. The place for arbitration shall be Lahore. The award shall be final and binding on the parties.

6 ANNEXURES

Annexure-A

To be submitted with technical proposal

FORMAT FOR COVERING LETTER
On Official Letterhead of the bidder

To

(Name and address of Purchaser)

Sub: _____.

Dear Sir,

a) Having examined the tender document and Annexures we, the undersigned, in conformity with the said document, offer to provide the said goods and services on terms of reference to be signed upon the award of contract for the sum indicated as per Price Schedule.

b) We undertake, if our proposal is accepted, to provide the goods and services comprise in the contract within time frame specified, starting from the date of issuance of purchase order from the purchaser.

c) We agree to execute a contract in the form to be communicated by the Purchaser, incorporating all agreements with such alterations or additions thereto as may be necessary to adapt such agreement to the circumstances of the standard.

d) We understand that you are not bound to accept a lowest or any bid you may receive, not to justify for rejection of any bid and that you will not defray any expenses incurred by us in biding.

e) We also declare that any of the Divisions / Departments of the Federal and Provincial Governments has not declared us blacklisted on charges of engaging in corrupt, fraudulent, collusive, or coercive practices. We furthermore, pledge not to indulge in such practices in competing for or in executing the Contract, and are aware of the relevant provisions of the Bid Document.

f) It is further certified that none of the owner / director or representative in this firm / company is / are owner / director or representative of any other black listed firm / company.

g) It is certified and undertaken that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with. We have gone through all the conditions of tender and are liable to any punitive action for furnishing false information/ documents.

_____

Authorized Signatures with Official Stamp

ANNEX – B

DAANISH SCHOOL (BOYS & GIRLS) HASILPUR
LIST OF UTILITY/TOILETRY ITEMS

Lot # 01 Utility Items – Surf, Shampoo, Soap & Tooth Paste etc.

Sr. No.	Items	Specification	Unit Kg/ Ltr	Est. Qty	Remarks
1	Surf(225Gram)	Surf Excel or Equivalent	Pkt	6500	
2	Surf(475Gram)	Bonus or Equivalent	Pkt	3700	
3	Bath Soap(115 Gram)	Palmolive, Vital or Equivalent	No's	11000	
4	Toilet Soap(115 Gram)	Lifebuoy or Equivalent	No's	1000	
5	Dish Washing Soap 185 Gram	Lemon Max or Equivalent	Nos	7800	
6	Shampoo(100ml)	Lifebuoy or Equivalent	Bottle	5000	
7	Shampoo(9ml) Double Sachet	Lifebuoy or Equivalent	Double Sachet	24000	
8	Tooth Paste(27Gram)	Colgate or Equivalent	No's	11500	
9	Tooth Brush	Ezigrip or Equivalent	No's	3500	
10	Anti Lice Shampoo	English or Equivalent	Sachet	2800	
11	Petroleum Jell White 50 gram	Vaseline or Equivalent	Bottle	700	
12	Hair Bands (Pony) Black & White	As Per Sample	No's	3000	
13	Elastic 1 Inch	As Per Sample	Meter	3500	

Lot # 02 Utility Items – Miscellaneous Hostel Items

Sr. No.	Items	Specification	Unit Kg/Ltr	Est. Qty	Remarks
1	Shoe Polish(40-ml)	Lude or Equivalent	No's	3500	
2	Shoe Brush	As Per Sample	No's	110	
3	Hair Oil (Pure Rapeseed)	As Per Sample	Kg	70	
4	Nail Cutter	As Per Sample	No's	96	
5	Tissue Paper	Rose Petal or Equivalent	Box	220	
6	Plastic stool	As Per Sample	No's	50	
7	Dustbins (medium size)	As Per Sample	No's	100	
8	Lota Plastic	As Per Sample	No's	100	
9	Lock China 50mm	China or Equivalent	No's	100	
10	Pedal lock	As Per Sample	No's	50	
11	Bucket Plastic with Mug	Good Quality	No's	100	
12	Hanger Steel	Good Quality	No's	220	
13	Hanger Plastic White	Good Quality	No's	220	
14	Air Freshener 250 ml	King or Equivalent	No's	100	
15	Insect Killer Spray 250ml	Tiger or Equivalent	No's	100	
16	Wire Scrub Steel	Local, Good Quality	Nos	660	
17	Wire Scrub	Scotch Brite or Equivalent	Nos	660	
18	Scouring Pad with Sponge	Scotch Brite or Equivalent	Nos	660	
19	Roti Romal	Sitara or Equivalent	Nos	1200	

Lot # 03 Utility Items – Toiletry Items

Sr. No.	Items	Specification	Unit Kg/Ltr	Est. Qty	Remarks
1	Sweep Liquid Acid 550/600 ML Packing	Typhon/Waxol or Equivalent	Bottle	1000	
2	Phenyl 03-Litter	Typhon or Equivalent	Bottle	400	
3	Mop (Rope Pochara)	As Per Sample	No's	50	
4	Mop (Handle Pochara)	As Per Sample	No's	100	
5	Wiper	As Per Sample	No's	100	
6	Toilet Brush	As Per Sample	No's	50	
7	Brooms (Sar)	Good Quality	Kg	1000	

Lot # 04 Students Stationery

Sr. No.	Items	Specification	Unit Kg/Ltr	Est. Qty	Remarks
1	Marker Blue/Black	Signature Blue or Equivalent	No's	6000	
2	Ball Points Black	Signature Blue or Equivalent	No's	4000	
3	Ball Points Red	Signature Blue or Equivalent	No's	400	
4	Ball Points Blue	Signature Blue or Equivalent	No's	7000	
5	Lead Pencils	Tryca Gold #9006 Bahadur 2=HB or Equivalent	No's	11000	
6	Writing Pen	Dux or Equivalent	No's	750	
7	Permanent Marker Black	Dollar or Equivalent	No's	96	
8	Pointer Black	Dollor or Equivalent	No's	150	
9	Colour Pencils (Pkt of 24 x penciles)	ORO Art#451 or Equivalent	Pkt	410	
10	White Board markers	Dollor or Equivalent	No's	250	
11	Ink White Board Marker 15ml Black	Dollor or Equivalent	Bottle	600	
12	T.Tag	As Per Sample	Bundle	55	
13	Pen Ink 500 ml Blue/Black	Dollar/ Nafees or Equivalent	Bottle	100	
14	Erasers	ORO/Bahadar or Equivalent	No's	7000	
15	Sharpeners	Dux or Equivalent	No's	2220	
16	Scale Plastic 12 inch	ORO or Equivalent	No's	800	
17	Dusters for White Board	Good Quality	No's	74	
18	Glaze Sheets	Min Size:24" x 18" Diff Colours Good Quality	No's	1000	
19	Crape papers White / Skin	Min Size::78" x 18"Butterfly or Equivalent	Pkt	100	
20	Colour Paper A4 (Different Colour)	IK or Equivalent	Pkt	30	
21	Hard Charts (Different Colour)	Good Quality	No's	1500	
22	Soft Charts (Different Colour)	Good Quality	No's	400	
23	White Hard Charts	Good Quality	No's	400	
24	Foamic Sheet (Glitter) A4	Good Quality	Packet	70	
25	Paper Pin	Good Quality	Pkt	50	

Sr. No.	Items	Specification	Unit Kg/Ltr	Est. Qty	Remarks
26	UHU Large 125 ml	UHU	Tube	125	
27	UHU Medium 60 ml	UHU	Tube	50	
28	UHU 35 ML	UHU	Tube	100	
29	Spray Paint Different Colour	Diamond or Equivalent	Bottle	30	
30	Binding Tape Size (Different Color) 2 Inch	Sensa or Equivalent	No's	10	
31	Packing tape	Good Quality	No's	20	
32	Transparent Tape Scotch 01"	Deer or Equivalent	No's	250	
33	Transparent Tape Scotch 02"	Deer or Equivalent	No's	20	
34	Paint Brushes 6,7,9 Sizes	Good Quality	Pkt	20	
35	Poster Colour	Omega or Equivalent	No's	25	
36	Poster colour Size: 00,0,1,2,3,5,7,9,10	Good Quality	Pkt	25	
37	Scissor Small (For Art Use) 6"	Bahadar or Equivalent	No's	10	
38	Scissor Zig Zag (For Art Use)	Bahadar or Equivalent	No's	10	
39	Stapler Machine 24/6	Deli/ Opal or Equivalent	No's	10	
40	Envelop Brown Small 50 PKT each	Good Quality	50/Pkt	25	
41	Envelop Brown A 4, 100pk each	Good Quality	100/Pkt	5	
42	Envelop Brown Legal 100 pkt each	Good Quality	100/Pkt	15	
43	Calculator Scientific	Casio, sharp, citizen or Equivalent	No's	255	
44	High Lighter	ORO or Equivalent	No's	75	

Lot # 05 Stationery – Paper Rim, Paper Dasta, & Attendance Register

Sr. No.	Items	Specification	Unit Kg/Ltr	Est. Qty	Remarks
1	Attendance Register Class	Master or Equivalent	No's	200	
2	Paper Dasta	(Rough Paper Full Size 68gm) Ik or Equivalent	Kg	2000	
3	Paper Ream A-4 (80 Gm)	AA or Equivalent	No's	15	
4	Paper Ream A-4 (70 Gm)	IK or Equivalent	No's	1000	
5	Paper Ream Legal (70 Gm)	Ik or Equivalent	No's	15	
6	Paper Ream Legal (80 Gm)	AA or Equivalent	No's	10	

Lot # 06 Office & Students File Covers, Box Files

Sr. No.	Items	Specification	Unit Kg/Ltr	Est. Qty	Remarks
1	File Flepper	Good Quality	No's	5	
2	Ring Files	Alfalah No. 922 or Equivalent	No's	10	
3	Box Files 2Inch	Sensa or Equivalent	No's	100	
4	Student's File Cover (Daanish Logo)	As Per Sample	No's	1000	
5	Office File Cover (Daanish Logo)	Card:300Gsm Printing of School Name, Daanish Logo, Student Name/class, crepe cloth in binding, 1 x tag hole, as per sample	No's	1500	

Lot # 07 Practical Notebooks (F.Sc Class)

Sr. No	Items	Specification	Unit Kg/Ltr	Est. Qty	Remarks
1	Practical Notebooks Physics	Ilmi	No's	210	
2	Practical Notebooks Chemistry	Ilmi	No's	130	
3	Practical Notebooks Biology	Ilmi	No's	40	
4	Practical Notebooks I.T	Ilmi	No's	90	

Lot # 08 Grammar Books & Fine Art Books

Sr. No	Items	Specification	Unit Kg/Ltr	Est. Qty	Remarks
Grammar Books					
1	English Bright for 6th Class	Bright English	No's	220	
2	English Bright for 7th Class	Bright English	No's	192	
3	Wren & Martin English Bright for 8th Class	Wren & Martin	No's	219	
4	Urdu Hamdard Grammar for 6th Class	Hamdard Grammar	No's	220	
5	Urdu Hamdard Grammar for 7th Class	Hamdard Grammar	No's	192	
6	Urdu Hamdard Grammar for 8th Class	Hamdard Grammar	No's	219	
7	Sunshine English Grammar for 9th Class	Sunshine English Grammar	No's	95	
8	English Grammar for 9th, 10th Class	PTB	No's	150	
9	Sunshine English Grammar for 10th Class	Sunshine English Grammar	No's	98	
10	Shareh –e- Sarmaya Urdu Grammar for 9th Class	Shareh -e- Sarmaya Urdue Grammar	No's	95	
11	Shareh –e- Sarmaya Urdu Grammar for 10th Class	Shareh -e- Sarmaya Urdue Grammar	No's	98	
12	Urdu Grammar for 9th, 10th Class	PTB	No's	150	
13	English Sunshine for 1st Year Class	Sunshine English Grammar	No's	210	
14	English Sunshine for 2nd Year Class	Sunshine English Grammar	No's	168	
15	Shareh –e- Sarmaya Urdu Grammar for 1st Year Class	Shareh -e- Sarmaya Urdue Grammar	No's	210	
16	Shareh –e- Sarmaya Urdu Grammar for 2nd Year Class	Shareh -e- Sarmaya Urdue Grammar	No's	168	
Fine Art Text Books					
17	For Class 6th	As per sample	No's	220	
18	For Class 7th	As per sample	No's	202	
19	For Class 8th	As per sample	No's	214	

Lot # 09 Punjab Text Books For 1st & 2nd Year Classes

Sr. No.	Items	Specification	Unit	Est. Qty	Remarks
For 1st Year Class					
1	English I	Punjab Text Books	No's	210	
2	English III	Punjab Text Books	No's	210	
3	Urdu	Punjab Text Books	No's	210	
4	Islamaiat	Punjab Text Books	No's	210	
5	Mathematics	Punjab Text Books	No's	110	
6	Physics	Punjab Text Books	No's	210	
7	Biology	Punjab Text Books	No's	80	
8	Chemistry	Punjab Text Books	No's	150	
9	I.T (Series)	Punjab Text Books	No's	70	
For 2nd Year Class					
1	English II	Punjab Text Books	No's	173	
2	English IV (Mr. Chips)	Punjab Text Books	No's	173	
3	Urdu	Punjab Text Books	No's	173	
4	Pakistan Study	Punjab Text Books	No's	173	
5	Mathematics	Punjab Text Books	No's	106	
6	Physics	Punjab Text Books	No's	173	
7	Biology	Punjab Text Books	No's	78	
8	Chemistry	Punjab Text Books	No's	109	
9	I.T (Series)	Punjab Text Books	No's	70	

Lot # 10 Copies (Broad & Narrow Lines) & Registers (Math & Rough)

Sr. No.	Items	Specification	Unit	Est. Qty	Remarks
1	Copy Broad Line	Broad Lined, 68gram paper 60 leaves, Green back ground laminated cover with Daanish School Monogram(Can be provided a soft copy on USB), size 7x9 inches. Wood free white paper, texture: white high finish, burst factor: min 12.5, tear factpr: MD 40+/-% BRIGHTNESS: MIN 95%, opacity min 95%, title cover: bleach card min 300g	No's	7500	
2	Copy Narrow Line		No's	7500	
3	Registers (Math & Rough)	Broad Linded, 68gram paper 200 pages, (one page with grid lines and one page without grid line) Green back ground laminated cover with Daanish School Monogram (Can be provide a soft copy on USB), size 12x8 inches. Wood free white paper, texture: white high finish, burst factor: min 12.5, tear factor: MD 40+/-% bRIGHTNESS: MIN 95%, OPACITY MIN 95%, title cover: bleach card min 300g	No's	9000	
4	Fine Arts	White papers with rice papers in between, 75g 36+36 leaves, Green back ground laminated cover with Daanish School Monogram (can be provide a soft copy on USB) SIZE 10.75x 8.25 inches wood free white paper, testure white high finish burst factor: min 12.5 tear factor: min 12.5 tear factor: Md 40+/-5%, Cd 45+/-5% brightness: min 95%, tile cover: bleach card min 300g.	No's	1680	
5	Four Line Notebook	As Approved by the authority	No's	820	

Lot # 11 Sports Equipment (Athletics & Cricket)

Sr. No	Items	Specification	Unit	Est. Qty	Remarks
1	Discus Throw	Professional 2kg or Equivalent	No's	2	
2	Javelin Throw	Aluminum (Men)	No's	1	
3	Running Spikes	Rebook or Equivalent	Pair	27	
4	Tug of War(Rope)	As per Sample	Roll	1	
5	Shot Put	7.06 Kg (Men)	No's	1	
6	Football Spikes	Good Quality	Pair	16	
7	Cricket Bat(Hardball Men)	CA or Equivalent	No's	14	
8	Cricket Pads	A.S or Equivalent	No's	12	
9	Cricket Thai Pads Folding	AS or Equivalent	No's	10	
10	Batting Gloves	CA/AS/GM or Equivalent	Pair	12	
11	Wicket Keeping Gloves	CA/AS/GM or Equivalent	Pair	4	
12	Wicket Keeping Pad	AS or Equivalent	Pair	2	
13	Cricket Hard Balls	Johnsen 72 or Equivalent	No's	102	
14	Abdominal Guards	As per Sample	No's	10	
15	Helmet (Professional)	CA or Equivalent	No's	6	

Lot # 12 Sports Equipment (Hockey, Baseball, Volleyball, Football & Handball)

Sr. No	Items	Specification	Unit	Est. Qty	Remarks
1	Hockey Sticks	Matador or Equivalent	No's	32	
2	G.T Balls Hockey	GT or Equivalent	No's	40	
3	Goal Keeper Set	Matador or Equivalent	Pair	3	
4	Goal Post Net	Para shoot Net Rope	Set	1	
5	Volleyball	Jagga Champion or Equivalent	No's	12	
6	Handball	Techno or Equivalent	No's	12	
7	Handball Net	BWP Net or Equivalent	Pair	1	
8	Basketball	Molten Original 7 or Equivalent	No's	12	
9	Football	Nike Professional or Equivalent	No's	20	
10	Football Net	BWP Net or Equivalent	Set	1	
11	Abdominal Guard (Handball)	As Per Sample	No's	4	
12	Basketball Net	Pakistan Nylon or Equivalent	Pair	1	
13	Table Tennis Racket	Butterfly or Equivalent	Pair	12	
14	Table Tennis Balls	Butterfly or Equivalent	Box	20	
15	Table Tennis Net+Pool Table	Chania or Equivalent	No's	4	
16	Badminton Racket	Gold star or Equivalent	Pair	14	
17	Badminton Shuttle Cock	Air king feather or Equivalent	Box	14	
18	Badminton Shuttle Plastic	Gold star or Equivalent	Box	10	
19	Netball Ring	Iron Pakistan or Equivalent	Pair	1	
20	Netball Net	Pakistan Nylon or Equivalent	Pair	1	
21	Rugby Balls	Sialkot or Equivalent	No's	16	

ANNEX – C

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BID FORM

(Financial Bid / Proposal)

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Lot # 01 Utility Items – Surf, Shampoo, Soap & Tooth Paste etc

Sr. No	Items	Specification	Unit	Est. Qty	Quoted Rate (Rs)	Amount (Rs)
1	Surf(225Gram)	Surf Excel or Equivalent	Pkt	6500		
2	Surf(475Gram)	Bonus or Equivalent	Pkt	3700		
3	Bath Soap(115 Gram)	Palmolive, Vital or Equivalent	No's	11000		
4	Toilet Soap(115 Gram)	Lifebuoy or Equivalent	No's	1000		
5	Dish Washing Soap 185 Gram	Lemon Max or Equivalent	Nos	7800		
6	Shampoo(100ml)	Lifebuoy or Equivalent	Bottle	5000		
7	Shampoo(9ml) Double Sachet	Lifebuoy or Equivalent	Double Sachet	24000		
8	Tooth Paste(27Gram)	Colgate or Equivalent	No's	11500		
9	Tooth Brush	Ezigrip or Equivalent	No's	3500		
10	Anti Lice Shampoo	English or Equivalent	Sachet	2800		
11	Petroleum Jell White	50 Gm,Vaseline or Equivalent	Bottle	700		
12	Hair Bands (Pony) Black & White	As Per Sample	No's	3000		
13	Elastic 1 Inch	As Per Sample	Meter	3500		

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Lot Number 02

Sr. No	Items	Specification	Unit	Est. Qty	Quoted Rate (Rs)	Amount (Rs)
1	Shoe Polish(40-ml)	Lude or Equivalent	No's	3500		
2	Shoe Brush	As Per Sample	No's	110		
3	Hair Oil Sarsoo	As Per Sample	Kg	70		
4	Nail Cutter	As Per Sample	No's	96		
5	Tissue Paper	Rose Petal or Equivalent	Box	220		
6	Plastic stool	As Per Sample	No's	50		
7	Dustbins (medium size)	As Per Sample	No's	100		
8	Lota Plastic	As Per Sample	No's	100		
9	Lock China 50mm	China or Equivalent	No's	100		
10	Pedal lock	As Per Sample	No's	50		
11	Bucket Plastic with Mug	Good Quality	No's	100		
12	Hanger Steel	Good Quality	No's	220		
13	Hanger Plastic White	Good Quality	No's	220		
14	Air Freshener 250 ml	King or Equivalent	No's	100		
15	Insect Killer Spray 250ml	Tiger or Equivalent	No's	100		
16	Wire Scrub Steel	Local, Good Quality	Nos	660		
17	Wire Scrub	Scotch Brithe or Equivalent	Nos	660		
18	Scouring Pad with Sponge	Scotch Brithe or Equivalent	Nos	660		
19	Roti Romal	Sitara or Equivalent	Nos	1200		

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Lot # 03 Utility Items – Toiletry Items

Sr. No.	Items	Specification	Unit	Est. Qty	Quoted Rate (Rs)	Amount (Rs)
1	Sweep Liquid Acid 550/600 ML Packing	Typhon/Waxol or Equivalent	Bottle	1000		
2	Phenyl 03-Litter	Typhon or Equivalent	Bottle	400		
3	Mop (Rope Pochara)	As Per Sample	No's	50		
4	Mop (Handle Pochara)	As Per Sample	No's	100		
5	Wiper	As Per Sample	No's	100		
6	Toilet Brush	As Per Sample	No's	50		
7	Brooms (Sar)	Good Quality	Kg	1000		

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Lot # 04 Students Stationery

Sr. No.	Items	Specification	Unit	Est. Qty	Quoted Rate (Rs)	Amount (Rs)
1	Marker Blue/Black	Signature Blue or Equivalent	No's	6000		
2	Ball Points Black	Signature Blue or Equivalent	No's	4000		
3	Ball Points Red	Signature Blue or Equivalent	No's	400		
4	Ball Points Blue	Signature Blue or Equivalent	No's	7000		
5	Lead Pencils	Tryca Gold #9006 Bahadur 2=HB or Equivalent	No's	11000		
6	Writing Pen	Dux or Equivalent	No's	750		
7	Permanent Marker Black	Dollar or Equivalent	No's	96		
8	Pointer Black	Dollor or Equivalent	No's	150		
9	Colour Pencils (Pkt of 24 x penciles)	ORO Art#451 or Equivalent	Pkt	410		
10	White Board markers	Dollor or Equivalent	No's	250		
11	Ink White Board Marker 15ml Black	Dollor or Equivalent	Bottle	600		
12	T.Tag	As Per Sample	Bundle	55		
13	Pen Ink 500 ml Blue/Black	Dollar/ Nafees or Equivalent	Bottle	100		
14	Erasers	ORO/Bahadar or Equivalent	No's	7000		
15	Sharpeners	Dux or Equivalent	No's	2220		
16	Scale Plastic 12 inch	ORO or Equivalent	No's	800		
17	Dusters for White Board	Good Quality	No's	74		
18	Glaze Sheets	Min Size:24" x 18" Diff Colour Good Quality	No's	1000		
19	Crape papers White / Skin	Min Size::78" x 18" Butterfly or Equivalent	Pkt	100		
20	Colour Paper A4 (Different Colour)	IK or Equivalent	Pkt	30		
21	Hard Charts (Different Colour)	Good Quality	No's	1500		
Sr. No.	Items	Specification	Unit	Est. Qty	Quoted Rate (Rs)	Amount (Rs)
22	Soft Charts (Different	Good Quality	No's	400		

	Colour)					
23	White Hard Charts	Good Quality	No's	400		
24	Foamic Sheet (Glitter) A4	Good Quality	Packet	70		
25	Paper Pin	Good Quality	Pkt	50		
26	UHU Large 125 ml	UHU	Tube	125		
27	UHU Medium 60 ml	UHU	Tube	50		
28	UHU 35 ML	UHU	Tube	100		
29	Spray Paint Different Colour	Diamond or Equivalent	Bottle	30		
30	Binding Tape Size (Different Color) 2 Inch	Sensa or Equivalent	No's	10		
31	Packing tape	Good Quality	No's	20		
32	Transparent Tape Scotch 01 inch	Deer or Equivalent	No's	250		
33	Transparent Tape Scotch 02 inch	Deer or Equivalent	No's	20		
34	Paint Brushes 6,7,9 Sizes	Good Quality	Pkt	20		
35	Poster Colour	Omega or Equivalent	No's	25		
36	Poster colour Brushes Size 00,0,1,2,3,5,7,9,10	Good Quality	Pkt	25		
37	Scissor Small (For Art Use) 6 inch	Bahadur or Equivalent	No's	10		
38	Scissor Zig Zag (For Art Use)	Bahadur or Equivalent	No's	10		
39	Stapler Machine 24/6	Deli/ Opal or Equivalent	No's	10		
40	Envelop Brown Small 50 PKT each	Good Quality	50/Pkt	25		
41	Envelop Brown A 4, 100pk each	Good Quality	100/Pkt	5		
42	Envelop Brown Legal 100 pkt each	Good Quality	100/Pkt	15		
43	Calculator Scientific	Casio, sharp, citizen or Equivalent	No's	255		
44	High Lighter	ORO or Equivalent	No's	75		

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Lot # 05 Stationery – Paper Rim, Paper Dasta, & Attendance Register

Sr. No.	Items	Specification	Unit	Est. Qty	Quoted Rate(Rs.)	Amount Rs.
1	Attendance Register Class	Master or Equivalent	No's	200		
2	Paper Dasta (Rough Paper Full Size 68gm)	Ik or Equivalent	Kg	2000		
3	Paper Ream A-4 (80 Gm)	AA or Equivalent	No's	15		
4	Paper Ream A-4 (70 Gm)	IK or Equivalent	No's	1000		
5	Paper Ream Legal (70 Gm)	Ik or Equivalent	No's	15		
6	Paper Ream Legal (80 Gm)	AA or Equivalent	No's	10		

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Lot # 06 Office & Students File Covers, Box Files

Sr. No.	Items	Specification	Unit	Est. Qty	Quoted Rate(Rs.)	Amount(Rs.)
1	File Flepper	Good Quality	No's	5		
2	Ring Files	Alfalfa No. 922 or Equivalent	No's	10		
3	Box Files 2Inch	Sense or Equivalent	No's	100		
4	Student's File Cover (Daanish Logo)	As Per Sample	No's	1000		
5	Office File Cover (Daanish Logo)	Card:300Gsm Printing of School Name, Daanish Logo, Student Name/class, crepe cloth in binding, 1 x tag hole, as per sample	No's	1500		

Dated:_____

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Lot # 07 Practical Notebooks (FS.c Classes)

Sr. No	Items	Specification	Unit	Est. Qty	Quoted % (±) of print rate
1	Practical Notebooks Physics	Ilmi	No's	210	
2	Practical Notebooks Chemistry	Ilmi	No's	130	
3	Practical Notebooks Biology	Ilmi	No's	40	
4	Practical Notebooks I.T	Ilmi	No's	90	

Note: Performance guarantee will be deposited @ 10% of estimated price given in advertisement in form of (CDR / DD / PO)

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Lot # 08 Grammar Books & Fine Arts Books

Sr. No	Items	Specification	Unit	Est. Qty	Quoted % (±) of print rate
Grammar Books					
1	English Bright for 6th Class	Bright English	No's	220	
2	English Bright for 7th Class	Bright English	No's	192	
3	Wren & Martin English Bright for 8th Class	Wren & Martin	No's	219	
4	Urdu Hamdard Grammar for 6th Class	Hamdard Grammar	No's	220	
5	Urdu Hamdard Grammar for 7th Class	Hamdard Grammar	No's	192	
6	Urdu Hamdard Grammar for 8th Class	Hamdard Grammar	No's	219	
7	Sunshine English Grammar for 9th Class	Sunshine English Grammar	No's	95	
8	English Grammar for 9th, 10th Class	PTB	No's	150	
9	Sunshine English Grammar for 10th Class	Sunshine English Grammar	No's	98	
10	Shareh –e- Sarmaya Urdu Grammar for 9th Class	Shareh -e- Sarmaya Urdue Grammar	No's	95	
11	Shareh –e- Sarmaya Urdu Grammar for 10th Class	Shareh -e- Sarmaya Urdue Grammar	No's	98	
12	Urdu Grammar for 9th, 10th Class	PTB	No's	150	
13	English Sunshine for 1st Year Class	Sunshine English Grammar	No's	210	
14	English Sunshine for 2nd Year Class	Sunshine English Grammar	No's	168	
15	Shareh –e- Sarmaya Urdu Grammar for 1st Year Class	Shareh -e- Sarmaya Urdue Grammar	No's	210	
16	Shareh –e- Sarmaya Urdu Grammar for 2nd Year Class	Shareh -e- Sarmaya Urdue Grammar	No's	168	
Fine Arts					
16	For Class 6th			220	
17	For Class 7th			202	
18	For Class 8th			214	

Note: Performance guarantee will be deposited @ 10% of estimated price given in advertisement in form of (CDR / DD / PO)

Dated: _____

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Signature with Stamp

ANNEX – C

PRINTED ON LETTER HEAD OF BIDDER WITH DETAIL ADDRESS AND CONTACT NUMBERS

BID FORM

(Financial Bid / Proposal)

QUOTED RATES

Below quoted rates are as per specifications mentioned in Bid Documents inclusive of all taxes/duties/charges/packing/freight /loading/unloading/lab testing with delivery of all items at Schools Stores.

Lot # 09 Punjab Text Books For 1st & 2nd Year Classes

Sr. No	Items	Specification	Unit	Est. Qty	Quoted % (±) of print rate
For 1st Year Class					
1	English I	Punjab Text Books	No's	210	
2	English III	Punjab Text Books	No's	210	
3	Urdu	Punjab Text Books	No's	210	
4	Islamaiat	Punjab Text Books	No's	210	
5	Mathematics	Punjab Text Books	No's	110	
6	Physics	Punjab Text Books	No's	210	
7	Biology	Punjab Text Books	No's	80	
8	Chemistry	Punjab Text Books	No's	150	
9	I.T (Series)	Punjab Text Books	No's	70	
For 2nd Year Class					
1	English II	Punjab Text Books	No's	173	
2	English IV (Mr. Chips)	Punjab Text Books	No's	173	
3	Urdu	Punjab Text Books	No's	173	
4	Pakistan Study	Punjab Text Books	No's	173	
5	Mathematics	Punjab Text Books	No's	106	
6	Physics	Punjab Text Books	No's	173	
7	Biology	Punjab Text Books	No's	78	
8	Chemistry	Punjab Text Books	No's	109	
9	I.T (Series)	Punjab Text Books	No's	70	

Note: Performance guarantee will be deposited @ 10% of estimated price given in advertisement in form of (CDR / DD / PO)

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ANNEX – C

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BID FORM

(Financial Bid / Proposal)

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Lot # 10 Copies (Broad & Narrow Lines) & Registers (Math & Rough)

Sr. No	Items	Specification	Unit	Est. Qty	Quoted Rate (Rs)	Amount (Rs)
1.	Copy Broad Line	Broad Lined, 68gram paper 60 leaves, Green back ground laminated cover with Daanish School Monogram(Can be provided a soft copy on USB), size 7x9 inches. Wood free white paper, texture: white high finish, burst factor: min 12.5, tear factor: MD 40+/-% BRIGHTNESS: MIN 95%, opacity min 95%, title cover: bleach card min 300g	Nos	8496		
2.	Copy Narrow Line		Nos	10116		
3.	Registers (Math & Rough)	Broad Linded, 68gram paper 200 pages, (one page with grid lines and one page without grid line) Green back ground laminated cover with Daanish School Monogram (Can be provide a soft copy on USB), size 12x8 inches. Wood free white paper, texture: white high finish, burst factor: min 12.5, tear factor: MD 40+/-% brightness: MIN 95%, OPACITY MIN 95%, title cover: bleach card min 300g	Nos	11336		
4.	Fine Arts	White papers with rice papers in between, 75g 36+36 leaves, Green back ground laminated cover with Daanish School Monogram (can be provide a soft copy on USB) SIZE 10.75x 8.25 inches wood free white paper, texture white high finish burst factor: min 12.5 tear factor: min 12.5 tear factor: Md 40+/-5%, Cd 45+/-5% brightness: min 95%, tile cover: bleach card min 300g.	Nos	2000		
5.	Four Line Notebook	As Approved by the authority	Nos			

Dated:_____

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Lot # 11 Sports Equipment (Athletics & Cricket)

Sr. No	Items	Specification	Unit	Est. Qty	Quoted Rate (Rs)	Amount (Rs)
1	Discus Throw	Professional 2kg or Equivalent	No's	2		
2	Javelin Throw	Aluminum (Men)	No's	1		
3	Running Spikes	Rebook or Equivalent	Pair	27		
4	Tug of War(Rope)	As per Sample	Roll	1		
5	Shot Put	7.06 Kg (Men)	No's	1		
6	Football Spikes	Good Quality	Pair	16		
7	Cricket Bat(Hardball Men)	CA or Equivalent	No's	14		
8	Cricket Pads	A.S or Equivalent	No's	12		
9	Cricket Thai Pads Folding	AS or Equivalent	No's	10		
10	Batting Gloves	CA/AS/GM or Equivalent	Pair	12		
11	Wicket Keeping Gloves	CA/AS/GM or Equivalent	Pair	4		
12	Wicket Keeping Pad	AS or Equivalent	Pair	2		
13	Cricket Hard Balls	Johnsen 72 or Equivalent	No's	102		
14	Abdominal Guards	As per Sample	No's	10		
15	Helmet (Professional)	CA or Equivalent	No's	6		

Dated:_____

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(Financial Bid / Proposal)

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Lot # 12 Sports Equipment (Hockey, Baseball, Volleyball, Football & Handball)

Sr. No	Items	Specification	Unit	Est. Qty	Quoted Rate (Rs)	Amount (Rs)
1	Hockey Sticks	Matador or Equivalent	No's	32		
2	G.T Balls Hockey	GT or Equivalent	No's	40		
3	Goal Keeper Set	Matador or Equivalent	Pair	3		
4	Goal Post Net	Para shoot Net Rope	Set	1		
5	Volleyball	Jagga, Champion or Equivalent	No's	12		
6	Handball	Techno or Equivalent	No's	12		
7	Handball Net	BWP Net or Equivalent	Pair	1		
8	Basketball	Molten Original 7 or Equivalent	No's	12		
9	Football	Nike Professional or Equivalent	No's	20		
10	Football Net	BWP Net or Equivalent	Set	1		
11	Abdominal Guards For Handball	As Per Sample	No's	4		
12	Basketball Net	Pakistan Nylon or Equivalent	Pair	1		
13	Table Tennis Racket	Butterfly or Equivalent	Pair	12		
14	Table Tennis Balls	Butterfly or Equivalent	Box	20		
15	Table Tennis Net+Pool Table	Chania or Equivalent	No's	4		
16	Badminton Racket	Gold star or Equivalent	Pair	14		
17	Badminton Shuttle Cock	Air king feather or Equivalent	Box	14		
18	Badminton Shuttle Plastic	Gold star or Equivalent	Box	10		
19	Netball Ring	Iron Pakistan or Equivalent	Pair	1		
20	Netball Net	Pakistan Nylon or Equivalent	Pair	1		
21	Rugby Balls	Sialkot or Equivalent	No's	16		

Dated:_____

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Signature with Stamp