The Nation
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PUNJAB DAANISH SCHOOLS & CENTRES OF EXCELLENCE AUTHORITY
CENTERS OF EXCELLENCE SCHOOLS (BOYS & GIRLS) ROJHAN
JOB OPPORTUNITIES

Punjab Daanish Schools and Centres of Excellence Authority, Government of the Punjab offers opportunities to highly dynamic and committed professionals in **NON-ACADEMIC STAFF** category to serve at **CENTER OF EXCELLENCE (BOYS & GIRLS) ROJHAN.:**

Sr. No.	Name of Post	Pay Scale	No. of Posts		Qualification / Experience	Age Limit
			Boys	Girls		
1.	Assistant Admin Officer	DS-16	01 (Male)	-	• Minimum matriculate or equivalent educational qualification. • Preferably 5 years related experience in reputed organization. • Lower level experience in administrative matters, including man-management, messing, building maintenance, procurements, security and sporting facilities. • Expertise in security matters and weapon handling. • Experience/ Character Certificates from the previous employer/s, if any.	Up to 55 Years
2.	Assistant Physical Training Instructor (APTI)	DS-16	01 (Male)	01 (Female)	• Minimum Diploma / Certificate in Physical Education. • Minimum a District level player in specialized game(s) and experienced in • Government/Private Offices. • Must be medically fit for service.	Up to 50 Years
3.	Security Guard	DS-02	01 (Male)	01 (Male)	• Minimum Middle (Class-VIII) or equivalent • Experienced from Infantry, Artillery, Armoured Corps, Air Defence, Rangers, Frontier Corps of Engineers (Engr), Pakistan Navy Marines (PN Marines), Mujhaid (Active Battalion) and personnel from other arms/services qualified in Advance Infantry Course/SSG Course. • Clearance by school psychologist about mental stability during probation/adhoc period. • Preferably 5 years proven experience in weapon handling (to be tested). • Eye- sight 6/6.	Up to 53 Years
4.	Mali/Baildar	DS-01	-	01 (Male)	• Preferably 2 years relevant experience. • Experience/ Character Certificates from the previous employer/s.	Up to 40 Years

Process / Conditions:

i. Applicants shall attach with their applications a detail resume (CV), 2 x Photographs and certified copies of educational / experience certificates, CNIC duly attested should reach in **CENTER OF EXCELLENCE (BOYS & GIRLS) ROJHAN.**
ii. Please clearly mark on the envelope, "For the post of _____".
iii. Interested candidates may apply in confidence by sending their credentials to the undersigned on or before 28 June 2024. Candidates may also submit their applications in the school office in person during working hours.
iv. Only shortlisted candidate will be called for test / interview. Date of written / or any other test will be given later, if required.
v. After test only shortlisted / selected candidates will be called for interview. All appointments will be on contract basis.
vi. **No TA/DA** will be admissible to the candidates shortlisted for test/interview.
vii. The applications submitted by the candidates will be at the risk and cost of the applicants. Any information found bogus at any stage, during induction or later in service, will result in termination of candidature or employment thereof.
viii. The selected candidate(s) can be transferred/posted to any Daanish / Centre of Excellence School located in Punjab Province.
ix. All selected applicants will be required to submit medical certificate(s) and police clearance certificate.
x. School Principal/PDS&CEA Head Office has the right to reject any or all applications with / without any reason and its decision will not be challengeable in any court of law.

IPL - 5360

PRINCIPAL, CENTRE OF EXCELLENCE BOYS HIGH SCHOOL, ROJHAN PH NO. 0604-610247
PRINCIPAL, CENTRE OF EXCELLENCE GIRLS HIGH SCHOOL, ROJHAN PH. NO. 0300-9516815