

PUNJAB DAANISH SCHOOLS & CENTERS OF EXCELLENCE AUTHORITY

JOB OPPORTUNITIES

Punjab Daanish Schools and Centers of Excellence Authority, Government of the Punjab offers following opportunities to highly dynamic and committed persons in **NON-ACADEMIC STAFF** category to serve at **DAANISH SCHOOLS & CENTRE OF EXCELLENCE: -**

Sr. No	Name of Post	Location	Pay Scale	No. of Posts		Qualification / Experience	Age Limit
				Boys	Girls		
1.	Accounts Officer	DS Mankera	OG-1	1	-	• Minimum M.Com / ACCA / ACMA (Inter) / MBA (Finance) or B.Com with 5 years of experience on managing accounts and finance. • Preference would be given to public sector experience. • Experience/Character Certificates from the previous employer/s, if any.	Up to 63 Years
2.		DS Taunsa		1	1		
3.		DS Mianwali		-	1		
4		DS Attock		1	-		
5.	Junior Clerk (Accounts)	DS Chishtian	DS-11	-	1	• Minimum I.Com/D.Com • Minimum 3 years of experience on managing accounts and finance in Government / Private Offices. • Experience/Character Certificates from the previous employer/s, if any.	Up to 63 Years
6.		COE Chakwal		1	-		

Terms / Conditions:

- Applicants shall attach with their applications a detail resume (CV), 2 x Photographs and certified copies of educational / experience certificates, CNIC duly attested should reach in **below mentioned relevant School addresses as per post interested in.**
- Please clearly mark on the envelope, "For the post of _____."
- Interested candidates may apply in confidence by sending their credentials to the undersigned on or before **05 January 2026.** Candidates may also submit their applications in the school office in person during working hours.
- Only shortlisted candidate will be called for test / interview. Date of written / or any other test will be given later, if required.
- After test only shortlisted / selected candidates will be called for interview.
- All appointments will be on contract basis for a period of 02 years initially.
- No TA/DA will be admissible to the candidates shortlisted for test/interview.
- The applications submitted by the candidates will be at the risk and cost of the applicants. Any information found bogus at any stage, during induction or later in service, will result in termination of candidature or employment thereof.
- These posts are school specific / vacant and after appointment, the selected candidate(s) can be transferred/posted to any other Daanish / Centre of Excellence School located in Punjab Province.
- All selected applicants will be required to submit medical certificate(s) and police clearance certificate.
- School Principal/PDS&CEA Head Office has the right to reject any or all applications with / without any reason and its decision will not be challengeable in any court of law.

IPL-7547

PRINCIPAL DAANISH SCHOOL (BOYS) MANKERA Jhang Bhakkar Road Mankera Bhakkar Ph. 0333-7676000	**PRINCIPAL DAANISH SCHOOL (BOYS & GIRLS) TAUNSA** 10-Km Dhodhak Plant Road, Kot Qaisrani, Taunsa Distt. DG Khan Ph. 0333-9712122
PRINCIPALS DAANISH SCHOOLS (GIRLS) MIANWALI MM Road Hamoli Morr Tehsil Piplan District Mianwali. Ph. 0334-6479744 & 0333-7676000	**PRINCIPAL DAANISH SCHOOL (GIRLS) CHISHTIAN** 9- Ghanjani, Bahawalnagar Road, Chishtian Distt Bahawalnagar Ph: 063-2509909
PRINCIPAL DAANISH SCHOOL (BOYS), JAND, DISTRICT ATTOCK School Address: Near Langar Stop Jand, District Attock, Ph. 057-2770213	**PRINCIPAL CENTRE OF EXCELLENCE SCHOOL (BOYS) CHAKWAL** Main Talagang Road Near Sabzi Mandi, District Chakwal. Ph: 063-2509909