

PUNJAB DAANISH SCHOOLS AND CENTERS OF EXCELLENCE AUTHORITY *(GOVERNMENT OF PUNJAB)*

Advertisement No. PDS/HO-EW-09/2024

JOB VACANCIES

The Punjab Daanish Schools and Centers of Excellence Authority (PDS&CEA), Government of Punjab, is seeking qualified, motivated, committed, and dynamic professionals for the following positions. All appointments will be made on contractual basis.

i. QUANTITY SURVEYOR — No. of Posts: (01)

Qualification:	Diploma in Associate Engineering (Civil) from an institute recognized by Punjab Board of Technical Education with computer proficiency.
Experience/ Credentials:	➢ Minimum 10-years of experience in estimation and costing, tender and bid management, budgeting and financial management of the projects, contract administration, site supervision and progress monitoring, quantity take-offs and BoQs preparation, cost controls, coordination with architects/engineers/contractors, knowledge of local construction standards, and bills processing. ➢ Should be proficient in quantity surveying software and relevant computer applications.
No. of Posts:	01 (One)
Age:	Up to 55 years.
Location:	Head Office Lahore.
Pay Scale:	DS-16 (equivalent to BPS-16).

ii. SUB ENGINEER (CIVIL) — No. of Posts: (03)

Qualification:	Matriculation with a 03-years Diploma in Associate Engineering (in Civil Technology) from a government-recognized polytechnic institute accredited by the Punjab Board of Technical Education.
Experience/ Credentials:	➢ At least 05-years of experience in building construction, site supervision and monitoring, execution of civil works, material estimation and procurement, site surveying and leveling, quality assurance and controls, project documentation and reporting, coordination with contractors and consultants, infrastructure and public works projects, knowledge of building codes and safety standards, and other civil infrastructure related works. Should be proficient in relevant computer applications.
No. of Posts:	03 (Three)
Age:	Up to 40 years.
Location:	Daanish/Center of Excellence Schools in Punjab Province.
Pay Scale:	DS-16 (equivalent to BPS-16).

iii. SUB ENGINEER (ELECTRICAL) — No. of Posts: (02)

Qualification:	Matriculation with a 03-years Diploma in Associate Engineering (in Electrical Technology) from a government-recognized polytechnic institute accredited by the Punjab Board of Technical Education.
Experience/ Credentials:	➢ At least 05-years of experience in installation of electrical systems, electrical maintenance and repair, load calculation and power distribution, electrical drawing interpretation, testing and commissioning, compliance with electrical codes and standards, cable management and conduit installation, coordination with civil and mechanical teams, and other electrical infrastructure related works. Should be able to use of electrical testing instruments. ➢ Should be proficient in electrical design software and relevant computer applications.
No. of Posts:	02 (Two)
Age:	Up to 40 years.
Location:	Daanish/Center of Excellence Schools in Punjab Province.
Pay Scale:	DS-16 (equivalent to BPS-16).

Process / Conditions:

Applicants shall submit the following by post/courier:

(1) Application.
(2) Detailed Resumé/CV.
(3) Attested/Certified copies of qualifications, experience certificates, latest copy of valid CNIC and 2 passport-size photographs.

Incomplete/late applications will not be entertained. Only shortlisted candidates will be called for interview. No TA/DA will be admissible. The selected employee(s) can be transferred/posted to any other Daanish or Center of Excellence schools during the period of contract appointment. Please clearly mark on the envelope, "***Name of Post & Location applied for***". The applications submitted by the candidates will be at the risk and cost of the applicants. Any information found bogus at any stage, during induction or later in service, will result in termination of candidature or employment thereof. Applicants convicted by any court of law are not eligible to apply. The competent authority has the right to reject any or all applications with / without assigning any reason(s) and its decision will not be challengeable in any court of law. Interested candidates may send their documents as mentioned above to the undersigned at the given address before **27 SEPTEMBER 2024**.

MANAGER (ADMIN/HR & COORDINATION)

Punjab Daanish Schools and Centres of Excellence Authority, Govt. of Punjab, Jaqlibs Technology Research Station, Near Punjab University, Canal Bank, Lahore. Phone No. 042-99231[illegible]
www.daanishschools.edu.pk/careers

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