DAILY
NAWA-I-WAQT
LAHORE

روزنامہ

بانی حمید نظامی مرحوم

معمار مجید نظامی مرحوم

ایڈیٹر رمیزہ مجید نظامی

نوائے وقت

لاہور کراچی راولپنڈی اسلام آباد ملتان کوئٹہ اور گوادر سے بیک وقت شائع ہوتا ہے

جلد | جمعۃ المبارک 29 شعبان المعظم 1446ھ 28 فروری 2025ء 16 پھاگن 2081ب | صفحات | رجسٹرڈ نمبر پی ایل | شمارہ

PUNJAB DAANISH SCHOOLS AND CENTERS OF EXCELLENCE AUTHORITY *(GOVERNMENT OF PUNJAB)*

Advertisement No. PDS/DSPri-TM(1)-02/2025

WE ARE HIRING

The Punjab Daanish Schools and Centres of Excellence Authority (PDS&CEA), Government of Punjab, invites applications from qualified, motivated, and dedicated professionals for the following positions. All appointments will be made on contractual basis.

PRINCIPAL [For Daanish Schools]

No. of Positions: (04)

Disposition:	Markedly mature and balanced personality with progressive ideals/deportment. Person with leadership qualities to head state-of-the-art boarding institute through mellowed outlook, deep learning and devotion to alumni. Individual with highly effective interpersonal and managerial skills.
Qualification:	Minimum Master's degree (with minimum 2nd Division) from an HEC recognized educational institution.
Experience/ Credentials:	➢ A minimum of five (5) years of experience as a principal or senior faculty member, preferably in a reputable residential institution with a traditional public schooling system. ➢ Strong leadership and managerial capabilities with the ability to command and inspire. ➢ In-depth knowledge of boarding school administration, including holistic grooming and personality development of both faculty and students. ➢ Prior experience as a housemaster in a recognized residential institution will be considered an added advantage. ➢ Proficient in managing key operational functions of a traditional residential institution, such as administration, students and staff management, performance evaluation, in-house messing, procurement, health and safety, security and surveillance, public audits, allied sports facilities, counselling, financial management, and official correspondence etc. ➢ Comprehensive understanding of Punjab's education system, with the ability to implement effective strategies for improving student performance. ➢ Capable of mentoring and training teachers by leveraging expertise in instructional methodologies and teaching strategies. ➢ Exceptional proficiency in English communication (mandatory).
No. of Posts:	**02 (Two-Male)** [Only Male candidates are eligible to apply] **02 (Two-Female)** [Only Female candidates are eligible to apply]
Age:	Up to 63 years.
Location:	(1) Daanish Schools (Boys Campuses) at Taunsa and Mankera. (2) Daanish Schools (Girls Campuses) at Taunsa and Mankera.
Salary & Benefits:	OG-III (equivalent to BPS-19) with 1000cc car with driver and in-campus accommodation along with other fringe benefits as per PDS&CEA rules/regulations.

Process / Conditions:

Applicants shall submit the following by post/courier (Only hand-written applications and write-ups by the applicants themselves will be acceptable). Selected employees can be transferred/posted to any other Daanish or Center of Excellence school during the period of contract;

(1) Hand-written application and write-up by the applicants expressing their own ideas about the traditional residential public schooling (compulsorily required).
(2) Detailed Résumé/CV.
(3) Attested/Certified copies of qualifications (from the HEC), experience certificates, latest copy of valid CNIC and 2x passport-size photographs.

Incomplete/late applications will not be entertained. Only shortlisted candidates will be called for interview. No TA/DA will be admissible. Please clearly mark on the envelope, ***"Name of Position & Location applied for"***. The applications submitted by the candidates will be at the risk and cost of the applicants. Any information found bogus at any stage, during induction or later in service, will result in termination of candidature or employment thereof. Applicants convicted by any court of law are not eligible to apply. The competent authority has the right to reject any or all applications with / without assigning any reason(s) and its decision will not be challengeable in any court of law. Interested candidates may send their documents as mentioned above to the undersigned at the given address on or before **15 MARCH 2025**.

MANAGER (ADMIN/HR & COORDINATION)

Punjab Daanish Schools and Centers of Excellence Authority, Govt. of Punjab, Japanese Cell Building, Research Station, Near Punjab University, Canal Bank, Lahore. Phone No. 042-99231737-40, 99230533.
www.daanishschools.edu.pk/careers

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